action edn १२२

महाराष्ट्र कृषि शिक्षण व संशोधन परिषद,

१३२/ब, भांबुर्डा, भोसलेनगर, पुणे - ४११ ००७.

सत्यमेव जयते
महाराष्ट्र शासन

ई मेल- mcaer@rediffmail.com दूरध्वनी क्र.- ०२०-२५५२८६८८

संकेतस्थळ- www.mcaer.org

जा.क्र. मकृप/शिक्षण-१/ ४२६/१९२/८०५ दि. १७ मार्च,२०२६

प्रति,

कुलसचिव / अधिष्ठाता (कृषि),
महात्मा फुले कृषि विद्यापीठ, राहुरी, जि.अहिल्यानगर
डॉ. पंजाबराव देशमुख कृषि विद्यापीठ, अकोला
वसंतराव नाईक मराठवाडा कृषि विद्यापीठ, परभणी
डॉ.बाळासाहेब सावंत कोंकण कृषि विद्यापीठ, दापोली जि.रत्नागिरी

विषय:- **भारतीय कृषि अनुसंधान परिषद, नवी दिल्ली यांनी सन २०२२-२३ मध्ये पदव्युत्तर पदवी व आचार्य पदवी अभ्यासक्रमासाठी दिलेली नियमावली विचारात घेऊन राज्यातील चारही कृषि विद्यापीठांतर्गत संचालक शिक्षण समन्वय समितीने लागू केलेल्या सुधारित नियमावलीस कार्योत्तर मान्यता देणेबाबत.**

महाराष्ट्र कृषि शिक्षण व संशोधन परिषदेची १२२ वी बैठक कृषि परिषद, पुणे येथे दि.०२/०३/२०२६ रोजी संपन्न झाली. सदर बैठकीमध्ये विषय क्र. ९ अन्वये विषयाधीन प्रकरणी प्रस्ताव सादर करण्यात आला असता, खालील ठराव पारीत करण्यात आला आहे.

ठराव क्र. ०६/१२२/२०२६, दि.०२/०३/२०२६

''भारतीय कृषि अनुसंधान परिषद, नवी दिल्ली यांनी सहाव्या अधिष्ठाता समितीनुसार पदव्युत्तर पदवी व आचार्य पदवी अभ्यासक्रमांसाठी दिलेल्या सुधारीत नियमावलीमध्ये संचालक शिक्षण समन्वय समितीने आवश्यकतेनुसार केलेल्या सुधारणांसहीत शैक्षणिक वर्ष २०२२-२३ पासून राज्यातील चारही कृषि विद्यापीठांमध्ये लागू करण्यास कृषि परिषद कार्योत्तर मान्यता प्रदान करते.''

माहिती व पुढील योग्य त्या कार्यवाहीसाठी...

सोबत- **पदव्युत्तर पदवी व आचार्य पदवी अभ्यासक्रमाची सुधारीत नियमावली.**
(पृ.क्र..९१.. ते ..८१....)

मा.महासंचालक यांच्या मान्यतेने.

(किशोर शिंदे)
संचालक (शिक्षण)

प्रत माहितीसाठी:- कक्ष अधिकारी (७-अे), कृषि व पदुम विभाग, मंत्रालय, मुंबई-३२

Agriculture and Allied Science

ACADEMIC RULES AND REGULATIONS

FOR POST-GRADUATE DEGREE

IN SAUs of Maharashtra State



Compiled By

Dean & Director of Instruction
Co-Ordination Committee
of SAU's 2022-23

Academic Rules and Regulations for Post Graduate Degree Programme

2022-2023

in

State Agricultural Universities of Maharashtra

****

Vasantrao Naik Marathwada Krishi Vidyapeeth, Parbhani

Mahatma Phule Krishi Vidyapeeth, Rahuri

Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola

Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli

INDEX

Rule No.	Particular	Page No.
	Short Title, Application and Commencement	1
	Definitions of Academic Terms	2
1	Admission	5
2	Eligibility for Admission	5
3	Minimum CGPA / Aggregate requirement	13
4	Admission Procedure	14
5	Age Limit	14
6	Admission of Foreign students	14
7	Admission to Self-Financed / Payment Seats	14
8	Sponsor candidates on self-Finance Seat	15
9	System of Education	15
10	Dress Code	15
11	Fee Structure	16
12	Minimum Credit Requirements	17
13	Permissible work load or credit as per semester	18
14	Refund of Fees	19
15	Registration:	19
16	Identity Card	21
17	Cancellation of Admission	21
18	Removal of Name from Roll	22
19	Re-admission	22
20	Migration of Student	23
21	Attendance	24
22	Course code of Degree Program	25
23	Deficiency/ Non Credit Courses	25
24	Examination system and Weightage	26
25	Missed Examination	27
26	Additions, Deletions, Dropping, Substitution and Completion of Courses	27
27	Course Plan of Post Graduate Research Work	28
28	Submission of Outline of Research Work (ORW)	28
29	Transfer of credits	30
30	Permissible work load	30
31	Maintenance of satisfactory progress	31
32	Semester End Exam and Passing Marks	31
33	Residential Requirements	31
34	Qualifying examination	32
35	Thesis Synopsis	33
36	Recognition of Post Graduate Teachers	33
37	Eligibility criteria to be a / Co-Guide / Member	34
38	Formation of Student's Advisory Committee (SAC)	35
39	Chairman SAC	36
40	SAC meetings	37

41	Change in Student's Advisory Committee	37
42	Co-chairman	37
43	Responsibilities of Student Advisory Committee and its functions	38
44	Number of Students to be supervised by Recognized Guide	39
45	Authority for Accreditation of Chairmanship	39
46	Award of scholarship/Fellowship	40
47	Research Thesis for Fulfillment of Degree	43
48	Research and Thesis Evaluation	43
49	Thesis Evaluation Panel	43
50	Degree Class / Division	44
51	Open Thesis defense Exam and final examination	44
52	Declaration of Result	46
53	Notification of Final Result	47
54	Award of Degree	47
55	Degree Nomenclatures and disciplines approved by National Core Group BSMA	48
56	Hostel Accommodation	51
57	Remuneration for External Examiner	52
58	Discipline in examination	52
59	Unfair means	53
60	Scrutiny & Change of Grade	54
61	Gold Medal	55
62	Award of Degree	56
63	Amendment or Cancellation of Result	56
64	Publications out of Research work	57
65	Prevention of Plagiarism	57
66	Participation of Post graduate student in conference / seminar	57
67	In-service Ph.D. Studies	58
68	Teaching assistantship	58
69	Selection of Teaching Assistant	59
70	Duties and Responsibilities of Teaching Assistant	59
71	Procedure of Appointing Teaching Assistant	60
72	Registration of project personnel (SRF/RA) for PhD	60
73	Internship during Masters or Doctoral programme	61
74	Provision of Writer	62
75	Employment during study	62
76	Prevention and Prohibition of Ragging	62
77	Mandatory Discloser	64
78	Actions to be taken against students for indulging and Abetting Ragging in SAUs.	64
79	An appeal against the order of punishment by the Anti-Ragging Committee shall lie	65
80	Unlawful Activities	65
81	Repeal & Savings	65
82	Student's Responsibilities	66
	Annexures I to XIII	67-81

Short Title, Application and Commencement

These regulations shall be called **"THE ACADEMIC RULES AND REGULATIONS FOR POST-GRADUATE DEGREE PROGRAMME IN SAUs OF MAHARASHRA , 2022-23"**

Whereas, the regulations shall govern the post graduate studies leading to the award of post graduate Diploma, Master's and Doctor of Philosophy degrees.

Whereas, these regulations shall come into force from the academic year 2022-23and shall be applicable to the students admitted for that academic year and onwards. Whereas, interpretation of subject to such advice as may be given by the Executive Council or the Academic Council, the decision of the Vice-Chancellor shall be finaland no suit, application, petition, revision or appeal shall lie in any authority outside the University in respect of interpretation of these Regulations and any other matter not covered within these Regulations.

Whereas, the Regulations for extra-ordinary situation are related to any matter which are not covered by the provisions of the clauses of the Regulations or are beyond the purview of the Regulations, the Academic Council may consider depending on the merit of the cases and for any case which may be referred to Academic Council by the DPGS/Dean and Director of Instructions/Registrar.

SAUs of Maharashtra

Post Graduate Diplomas and Degrees shall be awarded by the following Agricultural Universities of Maharashtra established under the Maharashtra Agricultural Universities Act, 1983 (Maharashtra Act No. XLI of 1983) with specified regional jurisdiction.

(1) Mahatma Phule Krishi Vidyapeeth, Rahuri (MPKV)

(2) Dr. Panjabrao Deshmukh Krishi Vidyapeeth, Akola (Dr. PDKV)

(3) Vasantrao Naik Marathwada Krishi Vidyapeeth, Parbhani (VNMKV)

(4) Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli (Dr. BSKKV)

DEFINITIONS of Academic Terms

Academic calendar: A period of two semesters duringwhich a cycle of study is completed.

Academic year means a period consisting of two consecutive semesters including the semester break as announced by the respective Deans /Registrar.

Associate Dean: Head of the Constituent College

Bridge Course(s): Bridge courses are the courses which the students from non-agricultural streams getting admission into PG degree programmes of the University must take, in addition to the scheduled Major, Minor and Supporting courses.

Credit Seminar : means two-hour engagement per week requiring students to participate in structured discussion/conversation or debate focused on assigned task reading, current or historical event or shared experiences guided or led by an expert or qualified personnel in a field of learning, work / vocation or professional practice. Examination of credit seminar shall consist of open house presentation on assigned topic by Head of Department. Seminar course shall have 591 for Master's and 691and 692 codes for Doctoral degree

Co-guide: Any regular academic staff member of Assistant Professor and equivalent cadre, and above cadre or equivalent of the same university or other University /Institution affiliated to same / other University or College recognized as post-graduate teacher by host University. The Co-guide could be from other Institute /Research organization/industry, with which the University has signed the MOU and granted recognition as post-graduate teacher as per the rules of the host university

Course Code Number. : A course code number is combination of alphabetic three or four letters (in Capital) followed by numeric number used to designate the area of study in a course (e.g.FEC 503).

Course is a teaching unit of a discipline to be covered within a semester as detailed in the curricula and syllabi issued by the University, consisting of major, minor, specialized, bridged, supporting and non-credit course

Course Teacher means a recognized academic staff member as PG teacher nominated by the Head of the Department, who shall offer a particular course and responsible for conducting classes and evaluating examinations of assigned course.

Credit load is the total number of credits registered by the student during a particular semester. One credit of 'theory' means 60 minutes of classroom teaching and discussion. One credit of 'practical' means two hours of laboratory / workshop / field work.

Credit Point means the grade point multiplied by corresponding course credit.

Cumulative Grade Point Average (CGPA) : A quotient of cumulative credit points obtained in all the courses registered from the first semester of the degree programme divided by the total course credits of all the courses registered up to the end of a last semester of the degree programme, which is expressed up to two decimal points. It determines the cumulative performance of a student in all the courses registered during a period covering all the semesters of a degree programme.

Curricula and syllabi refer to list of approved courses for post graduate degree Programme, wherein each course is identified with a three / four-letter code, a course number, outline of the syllabus, credit assigned, schedule of classes and suggested online and offline readings.

Curriculum is a group of courses and other specified requirements for the fulfillment of the post graduate degree Programme.

Conduct Probation: means the specified period during which the student is placed under observation of the Associate Dean / Dean/DPGS of the respective college / PGI for the act of misconduct/misbehavior upon appropriate inquiry.

Deficiency course(s): The deficiency courses are those in which a student is considered deficient for a P.G. degree programme as decided by the concerned Advisory Committee. The student shall take such course(s) over and above the scheduled course(s) of major, minor and supporting disciplines as part of the degree programme. After successful completion of such course(s), the student shall have to earn 'S' (satisfactory) grade.

Discipline: means the specialized field of group of subjects in a University. OR means the group of specialized subjects, consisting of major, minor, supporting and non-credit courses.

Department: Means a subject unit of the Faculty to manage teaching, research and extension education activities in the jurisdiction of the University.A department may have one or more disciplines.

Dean: means head of the Post Graduate School or the constituent college, where both undergraduate and post graduate degree programmes are offered in the University

Director of Instructions: means an educational head of a University, responsible for any or all of the activities of coordination, supervision and evaluation of various curricular offerings and responsible for implementing an instructional framework that supports the learning of all students, leads to equitable student outcomes.

Field of Study means the specialized subject of knowledge for which Post Graduate Degree is offered by the University.

Fees: Amount levied on account of registration, tution, hostel, examination, student council and any other items as determined by the University and State council from time to time.

Grade Point Average (GPA) means the total credit points secured in a semester divided by total credit hours registered during a semester.

Grade Point means the total marks in percentage divided by 10 and rounded to two decimal places.

Head of Department: means a senior academic staff member principally responsible for teaching, research and extension education of the department ofthe University.

Head of Section: means an academic staff member principally responsible for teaching, research and extension education of the different disciplines within the department or centers of the University.

Major subject: means subject of main focus in which degree is awarded in that discipline.

Minor subjects: The subject other than major subject in which the student takes admission.

Non-credit compulsory course(s) : These courses are of general nature and arecompulsory for Master's Degree Programme. Ph. D. students may beexempted from taking these courses if already studied during Master's degree.

Percentage of Marks: means a ratio or fraction in which the CGPA is represented by the number 100. CGPA expressed in percentage, which is obtained by multiplying the CGPA by 10.

Principal: Head of the affiliated college or recognized institution for offering the specialized studies.

PG Coordinator : means a teacher or a faculty member of a Department, who has been nominated by the Head of the Department with the approval of Dean (PGS) / Dean of Faculty/ Associate Dean of the college to coordinate the post graduate Programme in the concerned Department. The coordinator looks after registration, time table, regulation of credit load, preparation of class grade charts, maintenance of individual student's files etc.

Post-Graduate Teacher: Any person appointed/ promoted as Assistant Professor or its Equivalent or on the higher post will be eligible for recognitionas post graduate teacher and recognized as per the Rules of the University thereof.

Research Guide: Research Guide is a faculty member from the major discipline, who acts as a academic advisor to the student by guiding her/him in post-graduate studies and research work in consultation with the other members of the Student's Advisory Committee. He / she shall be Chairman of the Student's Advisory committee.

Research Credit code: The course code of 599 series shall be research credits for Master's degree and 699 series for Doctoral degree

Result: It is a measure of performance in a course at the end of the semester.

Semester: A period of 18 to 22 weeks having not less than 110 instructional days, including examination days.

State Council: means the Maharashtra Council of Agricultural Education and Research constituted under Maharashtra Agricultural Universities Act, 1983.

Statement of Marks: It is the list of courses registered by a student during asemester along with credit points and GPA secured. Statement of marks shall be issued at the end of every semester upon the declaration of results.

Statute : means the statute made under provisions of the Maharashtra Agricultural Universities Act, 1983 (Maharashtra Act No. XLI of 1983).

Student : means a person who is enrolled in any of the constituent or affiliated college recognized by the University for learning and obtaining any post-graduate degree or diploma or other academic programme conferred by the University for full-time.

Student Advisory Committee : Student Advisory Committee (SAC) is a committee consisting of recognized post-graduate teachers from the Major, Minor and/or Supporting discipline(s) of the student, which collectively advises the student in her/his post-graduate studies,as and when needed by the student for carrying out the academic activities, more particularly to the research, under the Chairpersonship of assigned Research Guide.

Student Registration form (Roster Form): is the list of courses registered by a student during a semester approved by the Head of the Department

Supporting subject: The subject not related to the major subject. It could be any subject considered relevant for student's research work as specified in the approved Course Syllabus and Layout.

Transcript: is the consolidated statement with list of courses, research and seminar credits, thesis etc., completed by the student along with credit points, GPA of each semester and CGPA secured, issued by the University for a particular PG degree program.

1. Admission :

a) The admission process for the Master's and Doctoral degree programmes in the State Agricultural Universities will be conducted by MCAER, Pune. Admission process for post-graduate diploma programmes will be conducted by respective universities.

b) As per the provisions of Article 5 of the Maharashtra Agricultural Universities (Krishi Vidyapeeths) Act 1983, the candidate, who is aspiring to get admission to the Postgraduate courses, and his parents should be residing in Maharashtra State for at least 3 years in the past 10 years from the date of submitting the application form, and such candidates shall be deemed as eligible for admission. Hence, the candidates and their parents who have beenresiding in the State for less than 3 years in the past 10 years shall be considered as Out of State candidates and for them the admission capacity shall remain limited to 2% of the admission seats.

c) All the admissions shall be as per merit and shall be of temporary / provisional type. In case of Postgraduate courses roster will be applied for allotment of seat as per resolutions of Agriculture, Dairy Development, Animal Husbandry and Fisheries Department, Govt. of Maharashtra issued from time to time.

d) Admission process shall be conducted by considering Eligibility, Reservation and merit of candidate and not considering the preferences givenby him/her.

2. Eligibility for Admission

2.1 Master's Programme

Graduates who have completed four years degree Programme in any Central Agricultural University/ Deemed Agricultural University/State Agricultural Universities / Colleges affiliated to State Agricultural Universities aloneare eligible to apply for Master's Programme. The admission will be through CET conducted by the

Appropriate Authority as per its regulations (MCAER Pune/ICAR, New Delhi).

Qualification required for seeking admission in any Master's degree programme shall be bachelor's degree in respective/ related subjects under 10+2+4 or 10+3+3 pattern (SSC+Diploma in Agriculture or Fisheries + Direct admission to second year of graduation), with minimum of 5.50/10 or equivalent CGPA or equivalent percentage of marks at Bachelor's degree. *(Candidate from any non-eligible subject /discipline/faculty, upon passing the CET in respective subject/discipline/faculty conducted by approved authority, and admitted in the non-eligible faculty, shall have to complete the Deficiency courses as prescribed by the admitting university.)*

2.2 Qualification for admission to M.Sc./M.Tech. / M.F.Sc. degree programme

Sr. No	Faculty	Minimum Duration	Credit Load	Eligible subjects /Discipline
Faculty of Agriculture				
1	M.Sc. (Agriculture)	2 Years 4 Semesters	70	B.Sc. (Agri.) / B. Sc. (Hons.) Agriculture/ B. Sc. (Hort.)* / B.Sc. (Hons.) Horticulture/ B. Sc. (Forestry)*/ B.Sc. (Hons.) Forestry/ B.Sc. (Agri. Bio-Tech.)*/ B.Tech. (Biotechnology)* / B. Tech. (Agriculture Biotechnology)*/ BBM (Agri.)* / B.Sc. (ABM)* / B.Sc. (Hons.) Agri. Business Management* /B.B.A.(Agri.)*/ B.Tech. (Agril. Engg.)* / B.Tech. (Food Tech.)* / B.Sc.(Hons.) Home Science* / B.Sc.(Hons.) (Community Science) */B.Sc.(Animal Husbandry)*# / B.Sc.(Hons.)Sericulture * with four years duration or equivalent degree of agriculture related Universities and having the Common Entrance Test inAgriculture faculty conducted by MAUEB, Pune.

2	M.Sc. (Agricultural Biotechnology)	2 Years 4 Semesters	70	B.Sc.(Agri.)@ / B. Sc. (Hons.) Agriculture@/ B. Sc. (Hort.)@/ B.Sc. (Hons.) Horticulture@/ B. Sc. (Forestry)@/ B.Sc. (Hons.) Forestry@/ B.Sc.(Agricultural Biotechnology) /B. Tech. (Biotechnology)/B. Tech. (Agricultural Biotechnology) / B. Tech. (Food Science)@ / B.Tech. (Food Tech. / Food Technology)@ / B.F. Sc.@ or equivalent degree with four years duration of agriculture related Universities and having the Common Entrance Test in Agricultural Biotechnology faculty conducted by MAUEB, Pune
3	M.Sc. (Forestry)	2 Years 4 Semesters	70	B.Sc.(Agri.)$ / B. Sc. (Hons.) Agriculture$/ B. Sc. (Hort.)$/ B.Sc. (Hons.) Horticulture$/ B. Sc. (Forestry)/ B.Sc. (Hons.) Forestry withfour years duration or equivalent degree of agriculture related Universities and having the Common Entrance Test in Forestry faculty conducted by approved Authority.
4	M.B.A. (Agri.)	2 Years 4 Semesters	70	B.Sc.(Agri.) $$/ B. Sc. (Hons.) Agriculture$$ / B. Sc. (Hort.) $$ / B.Sc. (Hons.) Horticulture$$ / B. Sc. (Forestry) $$ / B.Sc. (Hons.) Forestry$$ / B.Sc. (Agri.Bio-Tech.) $$ /B.Tech.(Biotechnology) $$ / B. Tech. (Agriculture Biotechnology) $$ /BBM (Agri.)/ B.Sc.(ABM) / B.Sc. (Hons.) Agri. Business Management/ B.B.A. (Agriculture)/ B.Tech. (Agril. Engg.) $$ / B. Tech. (Food Tech. / Food Technology) $$ / B.Sc.(Hons.) Home Science$$ / B.Sc. (Hons.) CommunityScience$$ /B. F. Sc. $$ or equivalent degree with four years

				duration of Agriculture related Universities and having the Common Entrance Test in Agriculture Business faculty conducted by approved Authority

Faculty of Horticulture				
5	M.Sc. (Horticulture)	2 Years 4 Semesters	70	B.Sc.(Agri.) / B. Sc. (Hons.) Agriculture#/ B. Sc. (Hort.)/ B.Sc. (Hons.) Horticulture /B. Sc. (Forestry)#/ B.Sc. (Hons.) Forestry # or equivalent degree with four years duration of agriculture related Universities and having the Common Entrance Test in Horticulture approvedAuthority.
Faculty of Fisheries				
6	M.F.Sc. (Fisheries Science)	2 Years 4 Semesters	70	B.F.Sc. degree with four years duration or equivalent degree and having the Common Entrance Test in Fisheries faculty conducted by approved Authority
Faculty of Food Technology				
7	M.Tech. (Food Technology)	2 Years 4 Semesters	70	B. Tech. (Food. Tech./Food Technology)/B. Tech. (Food Science) or equivalent degree with four years duration of agriculture related Universities and having the Common Entrance Test in Food Technology faculty conducted by approved Authority
Faculty of Agricultural Engineering				
8	M.Tech. (Agricultural Engineering)	2 Years 4 Semesters	70	B.Tech. (Agril. Engg.) or equivalent degree with four years duration of agriculture related Universities and having the Common Entrance Test in Agricultural Engineering faculty conducted by approved Authority
Faculty of Community Sciences				
9	M.Sc. (Community	2 Years 4 Semesters	70	B.Sc. (Hons.) Home Science/ B. Sc.(Hons.) Community Science or

	Science)			equivalent degree with four years duration and having the Common Entrance Test in Community Science faculty conducted by approved Authority

Post Harvest Management / Technology				
10	M.Sc. (PHT) Fruits, Vegetable and Flower crops##	2 Years 4 Semesters	70	B.Sc.(Agri.)/ B. Sc. (Hons.) Agriculture/B.Sc. (Horti.)/ B. Sc. (Hons.) Horticulture and having the Common Entrance Test in respective discipline or Post Harvest Management / Technology conductedby approved Authority
	M.Sc. (PHT) Fish, meat, poultry and marine products##	2 Years 4 Semesters	70	B.Sc.(Agri.)/ B. Sc. (Hons.) Agriculture /B.F.Sc. / B.V. Sc. and having the Common Entrance Test in respective discipline or Post Harvest Management / Technology faculty conducted by approved Authority
	M.Sc. (PHT) Medicinal, aromatic, plantation, spices and forest crops##	2 Years 4 Semesters	70	B.Sc.(Agri.) / B. Sc. (Hons.) Agriculture/ B. Sc. (Hort.)/ B.Sc. (Hons.) Horticulture/ B. Sc. (Forestry)/ B.Sc. (Hons.)Forestry/ B.Sc. (Agri. Bio-Tech.) / B. Tech. (Biotechnology) and having the Common Entrance Test in respective discipline or Post Harvest Management / Technology faculty conducted by approved Authority
	M.Sc. (PHT) Post Harvest Engineering##	2 Years 4 Semesters	70	B.Tech. (Agril. Engg.) / B.Tech. (Food Science) /B.Tech. (Food Tech./Food Technology) / B.Sc. (Agri.)@ / B.Sc. (Hons.) Agriculture@ / B.Sc. (Hort.)@ / B.Sc. (Hons.) Horticulture@ and having the Common Entrance Test in respective discipline orPost Harvest Management / Technology faculty conducted by approved Authority
	M.Sc. (PHT) Food grain andseeds##	2 Years 4 Semesters	70	

* Students admitted to Agriculture Faculty other than UG degree in Agriculture will have to complete the deficiency Courses upto 10 credits as prescribed by SAC.

Students admitted to Horticulture Faculty other than UG degree in Horticulture will have to complete the deficiency Courses upto 10 credits as prescribed by SAC.

$ Students admitted to Forestry Faculty other than UG degree in Forestry will have to complete the deficiency Courses upto 10 credits as prescribed by SAC.

@ Students admitted to Agricultural Biotechnology other than UG degree in Agricultural Biotechnology will have to complete the deficiency Courses upto 10 credits as prescribed by SAC.

$$ Students admitted to MBA other than UG degree in ABM will have to completethe deficiency Courses upto 10 credits as prescribed by SAC.

Students admitted to PHM/T will have to complete the deficiency Courses upto10 credits as prescribed by SAC.

(Note: Qualification for PG degrees as mentioned above is subject to change as per PG Admission Prospectus being published every year at the time of admission.)

2.3. Doctoral Programme

Doctoral Programme: Candidates who have completed four years degree Programme and two years Master's Programme in any one of the Central Agricultural University/ Deemed Agricultural University/State Agricultural Universities / Colleges, affiliated to State Agricultural Universities alone are eligible to apply for doctoral Programme. The admission will be through CET conducted by the appropriate authority. Qualification required for seeking admission in any Doctoral degree programme shall be Master's degree in respective/ related subjects under 10+2+4+2 or equivalent system with minimum of 6.50/10 or equivalent CGPA or equivalent percentage of marks at Master's degree programme.

2.4 Qualification for admission to Ph.D. degree programme

(A) Agriculture

Stream Code	Degree Course/ Name of the Stream	Duration	Eligible subjects /Discipline
01	Agronomy	3 years (6 semesters)	Master's degree in Agronomy
02	Agricultural Meteorology	3 years (6 semesters)	Master's degree in Agricultural Meteorology
03	Soil Science	3 years (6 semesters)	Master's degree in Soil Sciences and Agricultural Chemistry/ Soil Science/ Agricultural Chemistry/ Land Resource Management
04	Biochemistry	3 years (6 semesters)	Master's degree in Agricultural Biochemistry / Biochemistry

05	Plant Physiology	3 years (6 semesters)	Master's degree in Plant Physiology
06	Genetics and Plant Breeding	3 years (6 semesters)	Master's degree in Genetics and Plant Breeding
07	Seed Science and Technology	3 years (6 semesters)	Master's degree in Seed Technology
08	Agricultural Extension Education	3 years (6 semesters)	Master's degree in Agricultural Extension Education
09	Agricultural Economics	3 years (6 semesters)	Master's degree in Agricultural Economics
10	Entomology	3 years (6 semesters)	Master's degree in Agricultural Entomology
11	Plant Pathology	3 years (6 semesters)	Master's degree in Plant Pathology
12	Agricultural Microbiology	3 years (6 semesters)	Master's degree in Agricultural Microbiology
13	Livestock Production and Management	3 years (6 semesters)	Master's degree in Animal Husbandry/ Animal Science#
14	Dairy Science	3 years (6 semesters)	Master's degree in DairyScience

(B) Horticulture

15	Fruit Sciences	3 years (6 semesters)	Master's degree in Horticulture/ Fruit Sciences/ Post Harvest Management / Technology (Fruit, Vegetable and Flower Crops)**
16	Vegetable Sciences	3 years (6 semesters)	Master's degree in Horticulture / Vegetable Sciences / Post Harvest Management / Technology (Fruit, Vegetable and Flower Crops) **
17	Floriculture and Landscaping	3 years (6 semesters)	Master's degree in Horticulture/ Floriculture and Landscaping / Post Harvest Management / Technology (Fruit, Vegetableand Flower Crops) @
18	Plantation Spices, Medicinal and Aromatic Crops	3 years (6 semesters)	Master's degree in Horticulture/ Plantation Spices Medicinal and Aromatic Crops / Post Harvest Management / Technology (Medicinal, Aromatic Plantation, Spices & Forest Crops)**
19	Postharvest Management	M.Sc. (Hort.) in Postharvest Management	Ph.D.

(C) Community Science

20	Food and Nutrition	3 years (6 semesters)	Master's degree in Home Science / Community Science with specialization in Food and Nutrition.
21	Family Resource Management	3 years (6 semesters)	Master's degree in Home Science / Community Science with specializationin Family Resource Management.
22	Human Development & Family studies	3 years (6 semesters)	Master's degree in Home Science / Community Science with specialization in Human Development & Family Studies

(D) Fisheries

23	Aquaculture	3 years (6 semesters)	Master's degree in Aquaculture
24	Fish Processing Technology	3 years (6 semesters)	Master's degree in Fish Processing Technology/ Post Harvest Management / Technology (Fish, Meat, Poultry and Marine Product)**
25	Aquatic Environment Management	3 years (6 semesters)	Master's degree in Aquatic Environment Management
26	Fisheries Resources Management	3 years (6 semesters)	Master's degree in Fisheries Resource Management and Equivalent
27	Fish Nutrition and Feed Technology	3 years (6 semesters)	Master's degree in Fish Nutrition and Feed Technology
28	Fisheries Extension	3 years (6 semesters)	Master's degree in Fisheries Extension

(E) Food Technology

29	Food Technology	3 years (6 semesters)	M.Tech. (Food Technology)
30	Food Processing Technology	3 years (6 semesters)	M.Tech. (Food Technology) in Food Processing Technology
31	Food Process Engineering	(6 semesters) 3 years	M.Tech. (Food Technology) in Food Process Engineering
32	Food Safety and Quality	3 years (6 semesters)	M.Tech. (Food Technology) in Food Safety and Quality

(F) Agril. Biotechnology

33	Agril. Biotechnology	3 years (6 semesters)	Master's degree in Agricultural Biotechnology
34	Molecular Biology & Biotechnology	3 years (6 semesters)	Master's degree in Agricultural Biotechnology

(G) Agril. Engineering

35	Irrigation and Drainage Engineering	3 years (6 semesters)	M. Tech (Agril. Engg.) in Irrigation and Drainage Engineering /Soil and Water Engineering
36	Soil and Water Conservation Engineering	3 years (6 semesters)	M. Tech (Agril. Engg.)in Soil and Water Conservation / Soil andWater Conservation Engineering / Soil Water Engineering
37	Process andFood Engineering	3 years (6 semesters)	M. Tech (Agril. Engg.) in Process and Food Engineering/ Agril. Structure and Env. Management/ Post Harvest Management / Technology of Food Grain and Seed**#
38	Farm Power and Machinery	3 years (6 semesters)	M. Tech (Agril. Engg.) in Farm Power and Machinery
39	Renewable Energy Engineering	3 years (6 semesters)	M. Tech (Agril. Engg.) in Renewable Energy Sources/ M. Tech. (EOES) / REE / Bio Energy / REEE

At least the basic degree should be in Agricultural Engineering / Food Technology (Subject to the approval of Competent Authority)

(Note : Qualifications for Ph.D. programme as mentioned above is subject to change as per Ph.D. Admission Prospectus being published every year at the time of admission.)

3. Minimum CGPA / Aggregate requirement

Master's / Doctoral Programme: A candidate who has undergone course credit system with a minimum OGPA of 3.00 out of 4.00 or 5.50 / 6.50 out of 10.00 or 55 % / 65% is eligible to apply for various Master's and Doctoral Programme, respectively.

4. Admission Procedure

The process of admission will be conducted by the MCAER, Pune as per the provisions of MAU, Act 1983 as per decided schedule.

5. Age Limit:

The minimum age limit for admission to M.Sc. / Ph.D. shall be as per prescribed rules.

6. Admission of Foreign students

a) Foreign students will be admitted as per ICAR, New Delhi guidelines issued from time to time.

b) The candidates admitted on Foreign student's seat, where seats are available for foreign candidate shall have to pay additional fee in US $ as may be prescribed by the University / ICAR from time to time.

c) The candidature for foreign students shall be considered only if they are sponsored/ recommended by their respective Government and / or by Government of India / ICAR.

d) However, the total number of seats for admitting foreign students will be decided by the concerned University looking to infrastructural facility and availability of major guide/discipline.

7. Admission to Self-Financed / Payment Seats

a) The admissions to the self-financed seats will be governed as per the "Self Financing Professional Educational (Control and Regulation) Rules for Admission on Self-financed/payment Seats under SAUs" as approved by the Academic and Executive Council of the University and Approved by the MCAER / State Government.

b) Admission to Master's and Doctoral degree programme is done through a competitive examination for which application is to be submitted, whenever requisitioned through a notification. In SAU the Self finance seats, if created admission to all degree programme will be done on merit and on self-financing basis as notified by the university

c) The qualifications and minimum requirement for admissions will be same as those for regular seats. The name of candidates who fulfil the minimum requirements / qualified and name appears in the State/University merit list but not admitted during the current academic year for the any degree course will be eligible for the self-finance seats.

d) Maximum 10% seats of the Intake capacity (faculty wise) limited to maximum of 10 seats can be filled as Payment seats as decided by respective SAU.

e) The candidates admitted under payment seats shall have to pay regular fee plus additional fee as may be prescribed by the University from time to time.

f) The candidate seeking admission on Payment seat shall have to pay fee for the first two semesters at the first instance and thereafter, semester wise fee shall be paid.

g) Once the admission is given on self-financed/ payment seat, it will not be converted in regular seat under any condition. The students admitted under self-financed/payment seats will not be eligible for any type of Scholarship / fellowship or any financial

h) The candidates admitted under the self-finance scheme will not be eligible for refund of fee once paid even he/she cancel the admission.

8. Sponsor candidates on self-Finance Seat

The industry willing to sponsor the candidate on self-finance seats must be registeredunder Companies Act and produce the following documents:

a) A letter showing the active member of Agro Industries / Agri. Business Consortium / NGO/ FPO / Federation of Industries registered in State of Maharashtra.

b) Copy of Sales Tax Registration certificate (TNGST / CST / GST)

c) Copy of Certificate of Incorporation.

d) Copy of Article of Association and Memorandum of Association.

e) Sponsorship letter copy attested by authorized person of the industry.

f) Assurance letter of adsorption letter after completion of degree.

g) Assurance letter of the institution that they are financially sound and competent to provide financial support to the candidate for admission to self-finance seat and undertaking to bear the expenditure.

h) Self-Finance by the Candidate himself will not be accepted for admission onsuch seats.

9. System of Education:

a) The rules and regulations provided herein shall govern all the Post Graduate Programme (i.e.) Master's and Doctoral Programme offered by University.

b) The semester system shall be followed for the entire Post-Graduate degree Programme.

c) The medium of instructions shall be English.

d) The duration of Master's and doctoral Programme is two (4 semesters) and three (6 semesters) academic years respectively.

10. Dress Code:

Every student shall be required to dress as prescribed by the Dean /Associate Dean of the respective Faculties/Colleges for attending the theory classes, practical classes in Fields, Laboratories and Clinics etc. For attending the University functions and within the campus every student is expected to be properly dressed.

11. Fee Structure:

a) The fee and other charges effective from the academic session will be as decided by the MCAER/respective University. The fee structure as given in the Admission prospectus will be applicable for the students admitted during the particular Academic year. The fee structure shall be liable to change from time to time with the approval of the Academic Council.

b) The students those who are unable to complete the degree requirements in the stipulated time i.e. 4 or 6 semesters for Master's and Doctoral degree, respectively and register for course credits or research credits in the next semester shall be required to pay the prescribed fee by the University for the additional semester.

c) PG students who fail to submit thesis after completing the residential requirement and research work and had presented Thesis Synopsis shall pay the Continuation Registration by Paying Late Thesis submission Fees of Rs. 1500/ and Registration Fees of Rs. 500/- for every additional semester and Thesis Evaluation fee, if not paid earlier to register for 'thesis writing and submission without any credits during subsequent semester.

d) In case a student even after completion of the all-academic requirements fails to submit his/her thesis in the minimum stipulated time can submit the same during any semester within the maximum stipulated time. However, such student has to pay registration fee and Library Fees for subsequent semester(s) given above and thesis examination fee during the semester of submission.

e) The provision at **'c'** and **'d'** will not be available to students who has not complete all credits as per course plan and the Degree requirements in the stipulated residential requirements for the award of degree. Such Students will have to pay full fees as per the existing rule.

12. Minimum Credit Requirements:

The minimum credit requirement for Master's and Doctoral programme is as follows:

Subject	Master's Programme	Doctoral Programme
Major courses	20	12
Minor Courses	08	06
Supporting Courses	06	05
Common Courses (PGS) $	05	*
Seminar	01	02
Thesis Research $	30	75
Total Credits	**70**	**100**
Non Gradial Courses # $	**6- 10**	**-**
# - The students admitted for the degree Programme other than the parent UG disciplinewill have to complete the Non Gradial Courses up to 6 to 10 credits as decided by theSAC. $ Research Credits, Non Gradial Courses and PGS courses will not be counted for CGPA. * Ph.D. students have to complete 05 credits common (PGS) if he/she has not completed during Master's degree programme.		

a) **Major (Core) subject**: The subject in which the student takes admission

b) **Minor courses**: The subjects closely related to a student's major subject, which could be from any faculty and disciplines.

c) **Supporting subject**: The subject not related to the major subject. It could be any subject considered relevant for student's research work (such as Statistical Methods, Design of Experiments etc.) or necessary for building his/her overall competence.

d) **Common PGS Courses:** The following courses (one credit each) will be offered to all students undergoing Master's degree programme. Five courses (PGS 501-PGS 505) are of general nature and are compulsory for Master's programme. Ph. D. students may be exempted from these courses if already studied during Master's degree.

1. Library and Information Services
2. Technical Writing and Communications Skills
3. Intellectual Property and its Management in Agriculture
4. Basic Concepts in Laboratory Techniques
5. Agricultural Research, Research Ethics and Rural Development Programmes.

e) **MOOC / PGS courses**: Some of the PGS courses are already available in the form of e-courses/MOOCs. The students may be allowed to register these courses/similar courses on these aspects, if available online on SWAYAM or any other platform. If a student has already completed any of these courses during UG, he/she may be permitted to register for other related courses with the

prior approval of the HoD/BoS. The students completing MOOC / PGS courses online will have to appear for the written exam in the college as per the academic calendar.

f) Mandatory requirement of seminars

There shall be mandatory credit seminar course(s), one in Master's 1+0 Credit) and two in Doctoral programmes (1+0 Credits).

I. The students should be encouraged to make presentations on the latest developments and literature in the area of research topic. This will provide training to the students on preparation for seminar, organizing the work, critical analysis of data and presentation skills.

II. The seminar topic should be only from the major field and should not be related to the area of thesis research.

III. The seminar topics are to be assigned to the students by the Chairman SAC at the beginning of the semester in which he/she registers seminar credits and the progress made by the student should be monitored.

IV. The credit seminars presented by the PG scholars should submit write-up to concerned Chairman before presentation, or else the seminar will not be evaluated. The corrected copy of the Chairman along with the hard copies of the literature collected should be placed during the presentation.

V. The Seminar should be conducted in the presence of Student Advisory committee and Seminar Evaluation committee appointed by the Dean / Associate Dean in open house.

VI. The seminar write-up material (hard copy) should be submitted to the concerned Department without fail. This should be strictly monitored by PG Coordinator and Head of the department.

VII. The performance of the student in the credit seminar has to be evaluated for 100 marks by the advisory committee followed by conversion into credit points. Grade Point may be given based on the following norms:

1. Coverage of Literature : 40
2. Presentation and answering ability: 30
3. Use of Audio Visual Aids : 15
4. Capacity to participate in discussion : 15

13. Permissible work load or credit as per semester

a) Master's : Maximum 20 credits / semester

b) Doctoral : Maximum 18 credits / semester

c) The Non-credit courses will not be counted in the total permissible work load.

d) Common PGS Courses, MOOC / PGS courses shall not be counted in the total permissible work load.

e) In case of research credits, a maximum of 20 credits for Master's and 18 credits for Ph.D. programme shall be allowed in a semester.

f) Number of Seats in each discipline. The number of seats earmarked for an academic year for admission to the various disciplines / specializations, both for M.Sc. and Ph.D., shall be decided each year by the Academic Council. The number of seats shall be published in the Information Bulletin for the concerned year.

14. Refund of Fees

a) If the student cancels his / her admission after the registration of admission and before the commencement of classes then a minimum amount of Rs. 1,000/- shall be deducted in lieu of Admission Process Fees.

b) If the student cancels his / her admission after commencement of classes in such case, session-based education fees and hostel charges on per month basis should be charged.

15. Registration:

Nothing in this regulation shall effect the enrolment of a candidate for any Post-Graduate study already made under the Regulation hereby superseded. A candidate selected for admission shall report to the Associate Dean of the concerned College on the date specified by the University for the purpose of First Registration.

a) The admission of the candidate who failed to report to the concerned College on the specified date shall be treated as cancelled and the vacant seats will be allotted to the next candidate on the waiting list.

b) A candidate who is not in a position to report for first registration on the specified date due to unavoidable circumstances may register by paying fees through post or by messenger on or before the date specified for registration.

c) A candidate registered in the first semester by payment of fees must complete the registration of courses for first semester within a period of ten days from the date of his/her registration, failing to do so, his / her admission shall be treated as cancelled.

d) The First Registration shall consist of the following:
   1) Payment of Fees.
   2) Orientation.
   3) Roster Form (Courses to be registered in current semester)

e) Newly admitted Post-graduate and Ph.D. students from other Universities must submit their original migration certificate from his / her last attended University/Institute before semester-end examination of first semester, else the registration process of the student will remain withheld. If migration certificate/transfer certificate is not issued by any university or institute, in such case, "No objection certificate" from the last attended university / Institute has to be submitted and final approval will be given by competent authority.

f) Enrolment form of PG students is required to be submitted to the Associate Dean PG within 15 days of beginning of first semester.

g) In-service candidates shall produce relieving order and approval of study leave from their parent organizations at the time of registration.

h) The presence of student for the orientation after the admission will be compulsory. The Associate Dean / Dean PG will arrange the orientation for all newly admitted students in the first week after the admission process.

i) Registration in subsequent Semesters**:** Registration requirements for the subsequent semesters shall also be the same, except for the orientation. Registration fees shall be paid by the student within ten (10) days of the commencement of the semester, failing to do so; his/her registration for that semester shall stand cancelled.

j) Personal Presence for Registration: A student shall be present in person for registration in each semester and shall produce the identity card, if demanded by the official in-charge of the registration. Only under unavoidable circumstances, a student with the permission of the Dean and/or concerned Dean of the college can register in absentia.

k) Late Registration : The registration in person for subsequent semester should be completed within the first three days of beginning of the semester failing which a fine of Rs.100/- (Rupees One hundred only) per day will have to be paid by the students missing registration up to the period of 10 days only.

l) Students who are away on study tour or other extra-curricular activities organized by the university or colleges concerned at the commencement of the semester may however pay their tuition fees and other fees within three days after they return from such tours. If the third day happens to be a holiday, the

next working day shall be the last date for payment of fees without fine.

m) Submission of No Due Certificate: Before registering for any semester, the student shall clear all dues such as hostel, library, student's council, the departments and concern research stations, etc to the University.

16. Identity Card

An Identity Card shall be issued by the concerned Associate Dean of the Faculty to each registered student on completion of first registration. The student shall carry it with him / her at all the times and shall show the same when asked for. In case the Identity Card is lost, a new one shall be issued on payment of fee as prescribed by the University from time to time. It shall be obligatory on part of student to surrender the Identity Card on Completion of his / her studies.

17. Cancellation of Admission

a) A candidate admitted to PG and Ph.D. programme and registered for the courses shall not be permitted to take a drop during the first semester. If the student does so, the admission shall stand cancelled.

b) Students admitted from other universities to PG and Ph.D. programme shall submit migration certificate issued from the last attended University, failing to so before commencement of semester-end examination of first semester, their admission shall be invalid and shall be cancelled.

c) If a student discontinues studies/remain absent for 15 days or more without prior permission of the Associate Dean/Dean/Dean (PGS)/University, the student's admission shall stand cancelled. In this regard, Research Guide/Chairman of Student Advisory Committee with approval of SAC shall initiate the process of cancellation of admission, under intimation to the respective student.

d) If it is found any time after taking the admission that the candidate has taken admission by furnishing false information, such an admission shall be cancelled by the University.

18. Removal of Name from Roll

The name of the student may be removed by the Registrar from the roll of the University on approval of the Vice- Chancellor-

a) Non- payment of fees/ dues on or within the dates fixed for the purpose.

b) Continuous or unauthorized absence for a period of four weeks or more in classes.

c) Misbehavior of any kind including disrespectful conduct and acts of violence causing willful damage to the University property, participation in strikes, demonstrations or disturbances of any kind, in such a manner as to appeasers to and/ or to bring threat to the University authorities or his teacher/ other student and staff.

d) Violation of any of the University / College / hostel rules

e) Theft / damage of question paper answer book, before/ after the examination.

f) Conduct of illegal activities within or outside the University / Detention in Custody for more than 72 hours.

19. Re-admission:

A Post-Graduate student in any degree programme be re-registered within a period of three years at his/her own risk in the same semester from which he/she gave up his/her studies, provided that no disciplinary action should have been taken against such a student during his/her career at the college. This period of absence will be calculated from the date on which he/she left the college. Only one such chance will be given for revival of registration to the student who givesup the studies with due justification only.

a) If regularly admitted / fresh enrolled P.G. student joins a regular service before submitting thesis (Loose / Rough Bound), his / her registration shall automatically be cancelled, if not permitted by competent authority.

b) However the in-service candidate shall apply for relieving after two semesters to the Associate Dean through Chairman SAC. The HOD will immediately report the action to Dean PGI and Registrar of the University.

c) The student can apply for break in studies after completion of two semesters for master's degree or three semesters for doctoral degree.

d) The student could be re-admitted to the degree that has left the college after completion of two for Master's / three semester /qualifying exam for Doctoral degree, with the approval of Associate Dean / Dean of the faculty. This will be treated as break in study. Such Student on written request to the Registrar will be re-admitted within three years of break.

e) The student will not be readmitted after the completion of maximum residential requirement of the degree Programme i.e. 4 years for Master's degree and 6 years for Doctoral degree.

f) In any condition, if regular student does not report for study for maximum period two weeks, even after intimation by Major Guide to studentand his / her parents about his/her absence, his / her registration will be cancelled. Research Guide/Chairman of Student Advisory Committee has to report the absence of student to the Dean PGI and Registrar through Head of Department.

g) For the student who has revived his/her study and re-registered his/her old registration number will be continued and the year of re-registration will be shown with old registration number.

h) Under exceptional case the Vice-Chancellor is the authority for grant of break in studies / condonation of absence on submission of valid documents through Chairman SAC. However, no re-admission shall be permitted beyond three years of cancellation or giving up of the admission. If new revised syllabus is implemented during these three years period, such re-admitted student will have to complete the entire theory and practical course work as per the new revised syllabus.

20. Migration of Student

20.1 Eligibility of Student

It is compulsory that, all the degrees mentioned in above eligibility for admission to Post Graduate Degree Programme should have obtained graduation degree only from Agricultural universities, unless specified.

20.2 Migration within State and from other State

a) Students registering for Post graduate degree in the same University from where he has passed undergraduate degree shall not be required to apply for migration and eligibility certificate.

b) Students migrating from other universities of the Maharashtra State as well asthe universities or statutory examining bodies outside the Maharashtra State and seeking admission in the SAUs of Maharashtra shall be required to produce Migration Certificate for eligibility.

c) No student from other University or statutory examining body shall finally be admitted to any Institute/College without production of migration certificate signed by the competent authority of the concerned University.

20.3 Migration from Universities outside India

a) For students migrating from Universities outside India, the examination conducted by such University shall be given general equivalence according tothe rules prescribed by UGC / ICAR.

b) For Eligibility of such students the Dean of the Faculty shall verify the courses / syllabus on reciprocal basis.

c) In the absence of Course / Syllabus the Title of the courses will be verified and the student shall be provisionally admitted in order of merit / recommendation of competent authority.

d) Provisional admission shall be confirmed only after the issue of eligibility certificate by the Registrar of the University within the first year of study.

e) The Evaluation Division of Association of Indian Universities rule for recognition of equivalence of accredited foreign Boards/universities shall be the final authority.

21. Attendance

a) Every student shall attend all the classes conducted for a course including seminar. However, the minimum attendance prescribed in a course shall be 80 per cent reckoned from the date of commencement of the semester. In the case of late admission, due to any reason attendance shall be reckoned from date of admission and mid semester examination shall be conducted separately.

b) Attendance taken for all the examinations shall be counted for the calculation of attendance percentage. However, if a student is sent out of the class/examination hall for late coming/ indiscipline/malpractice, the attendance shall not be counted.

c) For appearing a missed examination(s) later, no attendance shall be marked.

d) A student, who fails to attend 80 percent of classes prescribed for the course of study, shall not be permitted to appear for the final examination of the course and shall be awarded "SA" symbol and shall be required to repeat the course.

e) The concerned Dean of the Faculty may condone, for valid reasons, deficiency in attendance to a maximum of five percent.

f) Students absenting from classes with prior permission on official University business such as representing College / University at Inter-collegiate/Inter-University meets, participating in NCC, NSS, games, sports and Hospitalization and other unavoidable circumstances or natural calamities attendance shall be marked and permitted by the concerned Associate Dean to appear for missed exam, assignment and any examination.

g) If a student remains, absent for classes due to hospitalization for treatment, his/her period of absence be condoned for calculating percent attendance. However, a student should meet a minimum of 50 per cent attendance before condoning the absence.

h) The Medical Officer has to endorse for the treatment. This provision shall be given for one time in his/her Master's/Doctoral degree Programme

22. Course code of Degree Programme

The course code number shall be 500 series for Master's and 600 Series for Doctoral degree programme. The Deficiency courses shall be 400 series courses(as per the approved layout and syllabus.)

23. Deficiency/ Non Credit Courses

Students, who have not been exposed to respective disciplines in their Bachelor'sprogramme, shall be required to undergo introductory courses in which admission is sought at Master's level during the first year of their study along with undergraduate degree Programme. The number of courses and credits (6 to 10credits) required to be completed will be decided by the SAC.

24. Examination system and Weightage

a) Each of the courses shall be of 100 marks (Theory and practical combined). The mode of evaluation and weightage for each course shall be as shown in table below. The score secured by candidate out of total of 100 marks in a course shall be converted to equivalent grade under 10.00 point system to represent the grade point for that course.

Master's	**Doctoral**
1) Course work Theory- Midterm – 30 % Semester end Theory 70 % (External Question Paper with internal evaluation) 2) Practical- Class room Record – 10 % Assignments – 20 % SE practical – 70% 3) No Qualifying Exam for Master's degree.	1) Course work Theory- Midterm – 30 % Semester end Theory 70 % (External Question Paper with internal evaluation) 2) Practical- Class room Record – 10 % Assignments – 20 % SE practical – 70% 3) Written Comprehensive qualifying examination (after completion of 75 % of major and minor courses separately) followed by Oral Examination byInternal –Examiner appointed by the Dean of the Faculty. (External Question Paper with internal evaluation)

Grading of courses: 10 point scale

Deficiency Courses: Satisfactory / Unsatisfactory, Non Credit Compulsory: S / US

Research / Thesis: Satisfactory / Un-Satisfactory

b) The Question papers for Semester end theory examination of compulsory Major and Minor subjects only will be requested from the panel of Experts approvedby the Academic Council for Evaluation of Thesis.

c) The Head of Department will send the panel of experts having minimum 2 – 3 Names of Expert from other SAUs for setting of Question Paper for each course offered during the semester.

d) The Post Graduate Co-coordinator of concern Faculty / Controller of Examination/ Dy Registrar will complete the procedure for calling of Question paper of all the major subjects.

e) The question papers received will be handed over to HOD for the conduct of examination as per the academic Calendar and will be evaluated by concern Course Teacher.

f) The remuneration of Rs. 2000/- per course /subject for setting of question Paper will be given to question paper setter including Postal Charges. The remuneration bill will be certified by the HOD and send to Dy. Registrar / Controller of Exam for payment.

g) The Honorarium will be paid from the Exam fees collected at University by the on submission of Bill.

25. Missed Examination

a) A Students missing mid-semester on valid reasons shall be re-examined provided the student applies through the Chairman Student Advisory Committee to the Head of the Department/Head of the Section/ Associate Dean/ Principal within a two week after the examination is over.

b) On approval of competent authority i.e. Associate Dean/ Principal, the said examination shall be conducted before the final semester-end examinationin continuation. Re-examination shall be conducted once only.

i) The missing examinations are allowed for mid-semester, unless permitted on Valid Grounds.

ii) Miss mid Exam or practical exam shall be conducted separately for those who have proceeded NCC/ NSS Camp / Hospitalization / Accident / Representing University in games / sports / cultural/ natural Calamity / disaster or any other event etc. during the exam period.

iii) To avail this facility the concern student must intimate the college authorities about the inability to appear for the exam.

26. Additions, Deletions, Dropping, Substitution and Completion of Courses:

a) Addition, substitution and deletion of course(s) shall be permitted by the Associate Dean, P.G. I. on the recommendation by the advisory committee, Head of Department and Dean of respective faculty with due justification under the intimation of the Exam branch of Registrar office.

b) Dropping of a course in a semester shall be permitted by the Associate Dean,

P.G.I. on the recommendation by the advisory committee, Head of Departmentand Dean of respective faculty with due justification within six weeks from thecommencement of a semester on recommendation of Major Guide under the intimation of the Exam branch of Registrar office.

c) However student has to earn ‘D’ grade for that course in that semester evaluation report (mark sheet).

27. Course Plan of Post Graduate Research Work

a) The course plan for the degree shall be so designed so as enable the student to achieve the professional efficiency and skill development in the field of specialization.

b) The Major, Minor and supporting courses to be completed during the course of study shall be finalized by the SAC and considering the requirements for thesis research work.

c) The course plan should be verified and recommended by the Principal / Head of the Department to Associate Dean / Dean PGS for further approval.

d) The Dean PGS / Associate Dean will forward the course Plan to the Dean of the Faculty for approval before the completion of First Semester.

e) Any Change in the Course Plan shall require the prior approval of Head of Department and Associate Dean / Dean PGS.

f) Once the course Plan is approved no change in the course to be completed shall be entertained. However the addition of major or minor courses shall be permitted.

g) The Registration of the Second Semester shall not be permitted, if the student fails to submit the course plan before Registration.

28. Submission of Outline of Research Work (ORW)

A Outline of research work is a supporting document that lists all the topics to include during the undertaking of research work, in the intended order, usually divided: Importance of Topic, Objectives of Study, Review of previous work on the topic, Materials and Methodology to be adopted, Experimental design, Treatment details, Time schedule, observations to be recorded to draw the conclusions for the study.

a) The student will be required to submit the Outline of Research Work to be completed for the award of Degree as partial fulfillment.

b) The ORW shall be prepared by the student in consultation with Chairman SAC on the Priority areas of Research. The Student will give the presentation of ORW before the Board of Studies (BOS) during the Second Semester.

c) The approved ORW by the BOS shall be further submitted to Associate Dean /Dean PGS / Dean of the Faculty for approval before the end of second semester.

d) Once the ORW is approved no change in the original plan of work shall be entertained. However under the exceptional case changes in the ORW will be permitted by the BOS.

e) Normally, the work on thesis problem shall not commence before the approval is communicated by the Dean PGS / Dean of the Faculty.

f) Students who have registered research credits should submit a report on the progress of research in required format which will be evaluated by the

Advisory Committee and submitted to the Associate Dean through the Head of the Department at the end of the concerned semester.

g) Only the research credits which were satisfactorily completed shall be incorporated in GPA report. If progress is not satisfactory, research credits should be re-registered proportionately. If all the research credits are completed, it is deemed that the entire thesis work is completed.

h) The tentative Calendar of Activities to be followed by the PG students is as given below.

<table>
<tr><th colspan="2">Work Activities for PG Degree Programme</th></tr>
<tr><td>I SEMESTER
(Credits Maximum 20)
List of courses offered for first semester (To be send to each department/notice board/academic staff of the department)
Time table display
Registration/Filling of roasters and submission to AD
Allotment of students to major advisor
Finalization of advisory committee (Annexure II)/Course Plan (Annexure III)
Mid Term/Semester End Exam
Collection of results from course teachers and submission to AD</td><td>II SEMESTER
List of courses offered/ time table display
Filling of roster (by students to AD)
ORW finalization notice
ORW presentation by students
BOS Meeting-Approval of ORW
(Return of ORW for modification & final submission of ORW by students after corrections and modifications)
Mid-Term/Sem-End exams
Collection of Results/Submission to AD</td></tr>
<tr><td>III SEMESTER
List of courses offered / Time Table display
Filling of Rosters
Mid-Term exam
Seminar / Sem-End
Filling of proposals of qualifying exam (Annx. IX, Course work done, proposal of exam)
Collection of Results/Submission to AD</td><td>IV SEMESTER
Registration/Filling of Rosters
Notice of qualifying examination
Forward of panel of examiners for M.Sc. thesis evaluation
Circular-Thesis presentation
Thesis Submission
On receipt of evaluated thesis, communicate to major advisor & student for thesis viva, final thesis submission.
Final submission of hard bound copy of thesis</td></tr>
</table>

V SEMESTER	VI SEMESTER
• Filling of Rosters • Conduction of qualifying examination for Doctoral Degree • Compilation of marks of qualifying / Declaration of Result • Viva-voce of qualifying	• Filling of Rosters • Forward of panel of examiners for Ph.D. thesis evaluation • Synopsis -Thesis presentation • Thesis Submission • On receipt of evaluated thesis, communicate to major advisor & student for thesis viva, final thesis submission. • Final submission of hard bound copy of thesis

29. Transfer of credits

a) A Postgraduate student admitted to Master's/Ph.D. degree programme in the University may be given the benefit of transfer of credits if he/she has completed equivalent courses in his/her respective programme from any recognized University or institution in India, with which the University has signed MOU or abroad as determined by a committee consisting of the Director of Instruction, the Dean of the concerned College, concerned HOD, one senior PG teacher from the concerned Department nominated by the University or Registrar.

b) A written proficiency test as detailed below shall be conducted to decide the transfer of credits. The recommendation of the Committee shall be subject to ratification by the Academic Council.

c) This has come into force from the academic year as decided by the Academic Council for all such students who have completed the equivalent courses in the past or may complete the courses in future. However, this benefit will not be given to those students whose admission was cancelled earlier due to poor performance.

30. Permissible work load

a) A student's programme may not include more than 20 credits in a semester. However, the student shall be permitted to register a maximum of 20 credit hours per semester in a Master's degree programme on the recommendation of SAC.

b) In case of research credits, a maximum of 20 credits for Master's and 18 credits for Ph.D programme shall be allowed in a semester.

c) The recipients of part – time teaching assistantship shall not be allowed to take more than 12 credits, including maximum permissible research credits in a semester.

31. Maintenance of satisfactory progress

a) The students admitted to Master's and Doctoral degree programmes, whose GPA is below 5.50/10.00 and 6.50/ 10.00, respectively at the end of first semester, shall be cautioned by Dean of the Faculty, so that they may improve their performance.

b) A student admitted to PG programme shall secure a minimum CGPA of 5.00/10.00 and 6.00/10.00 for Master's and Doctoral programme, respectively for the award of Degree at the end of all semester and maintain the same throughout the course of study.

c) The poor performance of the student shall be informed to the parents as well as the student at the end of 2nd Semester.

d) If the student fails to attend the minimum requirements as prescribed in 35 (b) he will not be eligible for the award of degree.

32. Semester End Exam and Passing Marks:

1) Semester End Theory Examination -

External Question Paper with internal evaluation

2) Semester End Practical Examination -

Internal examination and evaluation

3) Qualifying Examination for Doctoral Degree

External Question Paper with internal evaluation for both Major and Minorcourses.

33. Residential Requirements:

33.1 : The minimum residential requirement for Master degree programme is four semesters from the date of admission. The maximum time limit for completion of Master's degree programme shall be five Academic years (i.e. ten semesters) from the date of admission.

33.2 : The minimum residential requirement for doctorate degree programme is six semesters from the date of admission. The maximum time limit for completion of Ph. D. degree programme shall be seven years (i.e. fourteen semesters) from the date of admission.

33.3 In case a student fails to complete the degree programme within the maximum duration of requirement, his/her admission shall stand cancelled. The requirement shall be treated as satisfactory in the cases in which a student submits his/her thesis any time during the 4^{th} and 6^{th} semester of his/her resident ship at the University for Master's' and Ph.D. programme, respectively.

33.4 : For in-service students for Master's degree, after completing total course work and for Doctoral degree, after completing course work and qualifying examination shall join parent university with prior permission of SAC, Head of Department and the Dean/Associate Dean/Principal.

34. Qualifying examination:

a) For Master's degree multiple levels of evaluation (Midterm and Final Sem.) is adopted, hence there will be no qualifying exam.

b) For Ph.D. degree the comprehensive examination is required.

c) This shall assess the aptitude of the student and suitability of the student for the given research topic. The successful completion of comprehensive examinationis to obtain the "Satisfactory" remark by the external expert.

d) On completion of 75 % course work separately in major and minor subjects the candidate will be eligible to appear in qualifying examination.

e) The qualifying examination for Ph.D. degree will consist of a written examination and viva-voce both.

f) The paper in major and minor field of study shall be called by major guide, from the external examiners.

g) There shall be one paper (of 100 marks) in major field courses of the study and one another paper (100 marks) in minor field of the study.

h) Qualifying marks for this examination will be 50 and 60 percent for Master's and Doctoral degree, respectively.

i) In Doctoral degrees paper setting will be external and evaluation will be internal and viva voce exam will be by the external examiner from other than advisory committee members or nominated by Dean / Associate Dean, PGI from other SAUs from the panel of experts.

j) The grading of qualifying exam will be Satisfactory / Unsatisfactory.

k) The viva-voce exam (prelim) will be conducted by the Advisory Committee after obtained permission from the Dean of Post-Graduate Studies through Head in case of Doctoral degree only.

l) Ph.D. written qualifying examination one or more member will be nominatedin addition to the Advisory Committee by the Dean of Faculty, for the purpose of monitoring of qualifying examination.

m) The Chairman of the Advisory Committee will communicate the result of examination to the Associate Dean Post-Graduate Institute and Exam branch ofRegistrar office.

n) The candidate shall be declared successful only if the decision of the Advisory Committee and external examiner is unanimous.

o) A candidate failing to pass the qualifying examination will be eligible to reappear in the said examination for a maximum of two additional trials only spaced at intervals of not less than 3 months.

35. Thesis Synopsis

a) For Master's degree, student has to present a seminar on his / her thesis work before submitting loose bound thesis.

b) For doctoral degree, before submitting draft thesis,

i) Student has to present a seminar on his / her thesis work and

ii) One research paper should have been accepted and second submitted or one patent filed out of thesis work and Guide has to certify for the same.

iii) After completion of above requirement, candidate shall be eligible to submit the loose bound thesis.

iv) If the thesis work and all requirements of the PG study are completed by end of 4^{th} semester (Master degree) and end of 6^{th} semester (doctoral degree), thesis can only be submitted in 4th semester (Master's) and 6th semester (Doctoral), however, degree will be awarded only after completion of minimum residential requirements and fees are not required to be deposited after Loose bound thesis submission.

c) The time gap between submission of synopsis and thesis shall be one month for M.Sc. students and two months for Ph.D. students.

36. Recognition of Post Graduate Teachers:

The recognition of Post graduate teacher will be as per the Regulations called Rules for Recognition of Post Graduate Teachers of SAUs approved by the statutory bodies of the respective University.

36.1 Rules for Recognition as Post-Graduate Teacher

a) Any person appointed/ promoted as Assistant Professor or its Equivalent or on the higher post will be eligible for recognition as post graduate teacher.

b) Two / Five years approved teaching experience at under graduate level for Ph.D. / M.Sc. degree holders, respectively.

c) A teacher once recognized as a Post-graduate teacher (PG) need not apply for renewal/continuation of recognition unless he/she changes the affiliated college / recognized research institute from where he/she had applied for P.G. recognition.

36.2 Rules for Recognition as M.Sc. research guide for all faculties.

a) Applicant must be a Ph. D having experience of 2 years of teaching in the subject at undergraduate / postgraduate level in the subject to which he/she applies for recognition and at least Three research publications in refereed journals may be recognized as Research Guide.

or

b) Applicant must be a M.Sc. with NET having experience of 5 years of teaching in the subject at undergraduate / Master's degree Programme to which he/she

applies for recognition at least Five research publications in referred journals and may be recognized as Research guide.

c) Provided that in areas/disciplines where there is no or only a limited number of post graduate teachers, the Academic council may relax the above condition for recognition of a person as Research Guide with reasons recorded in writing.

36.3 Rules for Recognition as Ph. D research guide for all faculties:

a) Two years after awarding Ph.D. degree with minimum 2 years teaching / research experience at P.G. level and at least five research publications in referred journals may be recognized as Research guide.

or

b) Applicant having M.Sc. degree should have 8 years teaching / research experience at P.G. level and at least seven research publications in referred journals and may be recognized as Research guide and has guided minimum of 3 Master's student. The recognition to M.Sc. degree holders will be granted only in case where the recognized research guides with Ph.D. qualification are not available in proportion to intake capacity.

c) If an applicant is awarded recognition as a Research Guide the recognition letter for the Guide ship will be issued and will be valid upto his/her attaining the age of 60/62 years or till he/she is a regular faculty in the University Department /Affiliated College/ Recognized Institute/ Recognized Research Institute from which he/she had made an applicationfor the guide ship.

d) The Post graduate teacher who is recognized as Ph.D. Research guide will deemed to be recognized as M.Sc. research guide.

e) No fresh M.Sc. /Ph.D. Research Students should allowed be registered with M.Sc./ Ph.D. Research Guides whose length of service as a Regular Faculty is not more than one year or two years, respectively or only after successful completion of probation period.

f) In case where, Ph.D. Research Guides is allotted the student prior to two years of superannuation and the normal residential requirement of a regular Doctoralstudent is extended, he may be allowed to continue as Chairman / Member till the completion of degree.

37. Eligibility criteria to be a / Co-Guide / Member

a) Any regular Assistant Professor or equivalent of the University /Institution affiliated to a University or College recognized as Post Graduate Teacher.

b) Provided that in areas/disciplines where there is no or only a limited number of post graduate teachers, the Academic council may relax the above condition for recognition of a person as Research Guide with reasons recorded in writing.

c) A Co-Guide may be adopted for the purpose of completion of research work

leading to the award of a research degree in any subject, at any stage of work, if deemed necessary by the research guide and /or student in consultation with the guide. The Co Guide could be from same or other Institute /Research organization, with which the University has signed the MOU and granted recognition as Post graduate Teacher.

d) Only a full time regular teacher of the concerned University / College can act as a Guide of Student Advisory committee. However, Co- guide / Member would be allowed in inter-disciplinary areas from other departments of the same institute or from Affiliated College / Recognized Institute or Research Station Under SAU or ICAR with the approval of the Board of Studies.

e) The external member of other SAU / Institute will not be allowed to be Chairman of SAC and retired academic staff cannot be a member of SAC.

f) The allocation of Research Guide for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors and research interests of the scholars as indicated by them at the time of interview/admission.

g) The allocation of students to research guide will be decided in the meeting of the all-academic Staff of the Department held after the admission, within the first fortnight. The allocated Research Guide and research scholar shall be approved by the Board of Studies of the concerned Department.

h) The Chairman BOS will maintain the year wise Guide allocation register of research guide and students and will allocate the students to have equal opportunity to all recognized members.

i) In case of topics which are of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside, the Department may appoint a Research Supervisor from the Department itself, who shall be known as the Research Supervisor, and a Co-Supervisor from outside the Department/ Faculty/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges.

38. Formation of Student's Advisory Committee (SAC):

a) The Chairman BOS will allot the major guide to the student in consultation ofAssociate Dean / Dean PGS according to the availability at the time of admission. The major guide will propose the advisory committee for the student which will be recommended by HOD through Associate Dean / Dean PGS and approved by Dean of the Faculty.

b) If required, on recommendation of Dean of concerned faculty, Associate Dean / Dean PGS can change the committee.

c) Every student shall have a Major guide as Chairman from his Major Field of study. He shall be the Chairman of Advisory Committee.

i) Advisory Committee For Master's degree : Minimum 3 members (2 members from Major subject including chairman and one from Minor subject and or one member from other discipline, if required). The SAC shall have maximum of 4 members.

ii) Advisory Committee For Doctoral degree**:** Minimum 4 members (2 members from Major subject including chairman and one from Minor subjectand or one / two member from any discipline, if required. The SAC shall have Maximum of 5 Members.

A) SAC shall be constituted within one month for both Master's and Doctoral degree.

B) The Chairman SAC will propose advisory committee in consultation with Head of Department / Chairman BOS and Senior PG Teachers of the division; Dean PGS will approve the committee and recommend to Dean of faculty for final approval.

C) The committee shall draw out the programme (Course Plan) of study keeping in view the student's academic background, before the end of First semester and the report of this will be sent to the Associate Dean /Dean Post-Graduates Institute, through the Head of Department.

D) The research problem of the student may be complementary to the Department/ University research programme and shall be decided by the Chairman in consultation with the Head of Department.

E) The outline of the research work shall be discussed in the presence of teachers of major field of study in addition to the committee members ofSAC and be communicated to the Associate Dean of Post-Graduate Institute after approval of BOS, before the end of First and Second semester for Master's and Doctoral Degree, respectively.

39. Chairman SAC

a) Chairman SAC guides the student in the formulation of academic programme, identification of topic of research, preparation of ORW, submission of ORW to BOS, prepare scheduling of work to complete the objectives, presentation in seminars / conferences etc.

b) The Chairperson, SAC members along with the HOD shall review the progress of research made by the student every month and the monthly evaluation sheets has to be duly signed as per format.

c) The monthly evaluation and progress sheets of the student shall be maintained by Chairman and has to be forwarded to Head of Department for its submission to the Associate Dean PGS before last working day of the semester.

40. SAC meetings

The SAC of the student will meet at least once in the semester. The SAC inits meeting will review the progress of the student course work and Research work. The Chairman SAC will prepare the report of meeting and will submitto the Chairman BOS for information.

41. Change in Student's Advisory Committee:

a) If the Chairman of the Advisory Committee of the student has got the plan of research work ORW approved, he/she may be allowed to guide the student irrespective of where he is located, provided he continues in University services.

b) Any Faculty member who joins the Doctoral Degree while in service shall not be allotted any student till the rejoining in Department / Place of posting, after availing of Study leave.

c) If the Chairman of the Advisory Committee proceeds on deputation to another organization, he may be permitted to guide his students provided he is located at the same place of work and the new organization does not have any objection.

d) In case the Chairman of Advisory Committee of a student gives up his assignment by resignation or retirement, he may continue to guide the student provided thesis is completed and submitted within a period of 6 months and no extension of time shall be given beyond six months for the Chairperson after resignation or retirement.

e) Otherwise or in the event of death, the concerned Head of the Department shall recommend to the Associate Dean of P.G. Institute for suitably reconstituting the Advisory Committee of the candidate, and submit to BOS.

f) Whenever, the chairman of the Advisory Committee is transferred or is away from the student for longer period, he/she should inform the concerned Head of the Department (before leaving the Headquarters) about the feasibility and willingness to guide the student effectively from the new location, so that Head of the Department could recommend changes in the Advisory Committee, if needed.

g) If the Chairman is transferred or unable to guide because of any above said reasons the next member (Co-Chairman) of the Advisory Committee of major department shall be maintained as Chairman. Such change has to be submitted with changes in Advisory Committee members through HoD to the Associate Dean of PG Institute for approval.

42. Co-chairman:

a) The Co-Chairman of SAC shall be from the same discipline i.e. major discipline.

b) If the Chairman is located at far off places, a Co-chairman may be nominated

by the Head of the Department in consultation with the Chairman to monitor the progress of research of PG Student at the actual place of work.

c) Whenever the member of the student's Advisory Committee is away from duty for more than three months, or is transferred from the campus in which the student is located, or leaves the University, the Head of the Department shall recommend to the Associate Dean of Post-graduate Institute to substitute the members of the Student's Advisory Committee.

d) Such substitute arrangement shall be made immediately and the new member shall continue even after the return of the original member. No last minute substitution in the Advisory committee of a student shall be made for conducting examination, except in special cases and with the prior approval of the Associate Dean of Post Graduate Institute.

e) If the major advisor (chairman) is unable to conduct oral / qualifying examination because of long leave due to illness or any other reason, the Associate Dean of PG Institute can nominate another member of the advisory committee to act as major advisor (chairman), based on the recommendation of the Head of Department.

43. Responsibilities of Student Advisory Committee and its functions:

a) There shall be a Student Advisory Committee, as defined in the Academic Regulations of the University concerned, for each M.Sc. and Ph.D. scholar. The Research Guide of the scholar shall be the Convener of this Committee. This Committee shall have the following responsibilities:

   i) To review the research proposal and finalize the topic of research;

   ii) To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.

   iii) To periodically review and assist in the progress of the research work of the research scholar.

b) A research scholar shall appear before the Research Advisory Committee once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the Research Advisory Committee to the Institution/College with a copy to the research scholar.

c) In case the progress of the research scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, he will be awarded the grade as Non satisfactory for research credits offered during the semester.

d) The Research Advisory Committee may recommend to the Institution/College with specific reasons for cancellation of the registration of the research scholar after the expiry of stipulated time period defined for the completion of M.Sc. / Ph. D. Degree or as per the Academic regulation.

44. Number of Students to be supervised by Recognized Guide:

a) Any Assistant Professor as Research Guide /Co-Guide, who is a recognized, shall be allowed of guide only two M.Sc. and one Ph.D. scholars per academic year.

b) Any Professor / Associate Professor as Research Guide, who is a recognized can guide up to a maximum of Two (2) M.Sc. and Two (2) Ph.D. scholars per academic year

c) At any given instance the recognized post graduate teacher will not be a Chairman of Student Advisory committee of more than 8 students at any given time.

d) Any faculty member shall not be the member of SAC for more than 10 committees at any given time.

Note: Students who have completed all the course and research credits, thesis submission and degree award is pending, need not be counted for the number of students being guided.

e) The Exception to above rules shall be the authority of Academic Council.

45. Authority for Accreditation of Chairmanship:

a) The Academic Council will have the Authority to grant accreditation to the teachers / scientists of University who fulfill the eligibility criteria are eligible to teach and guide PG students (as Chairperson of the advisory committee).

b) If relaxation in criteria is required due to shortage of qualified teachers etc. or for accreditation of scientists / teachers of ICAR and other organizations, then the proposal for accreditation may be sent to the University.

c) The Dean of Faculty in concurrence with Academic Council will accredit the teacher / scientist based on the recommendations of University Head and one or two teachers / experts from the same department or related department (if there is shortage of qualified teachers in the same department).

d) The Head of the concerned department shall display the list of the faculty and their field of specialization. In case of PG degree programme the allotment shall be based on

i) Allotment by way of draw of lots method, where the faculty as well as students shall be present and the students shall be allotted to the faculty bydraw of lots.

OR

ii) the students may be given 6 references based on his / her rank in the entrance test and allotted accordingly.

iii) In case, if the number of students are less than the number of faculty, the faculty allotted during that particular year shall not be allotted next year and the faculty left over shall be allotted next year.

iv) In case of Ph.D. students, students shall be asked to submit 3-4 research topics of their choice and shall be allotted chairperson accordingly.

46. Award of scholarship/Fellowship:

As post graduate courses in Agricultural Universities are declared as professional courses, the facilities available to students of professional degree i.e. Educational discount/ Scholarship/ Reimbursement of Education fees will be available for students admitted to post graduate degree courses as per the respective University Rules. However, the Scholarship/ Reimbursement of Education fees not admissible to the students of non-accredited post graduate degree courses by ICAR in Agricultural Universities. Following scholarship / Fellowship will be awarded to the students as per the conditions of the same

a) The University shall award Merit Scholarship for Master's and Ph. D Degree programme of the University. The number and value of Scholarships shall be determined by the statutory bodies of the University from time to time on the recommendations of the Academic Council. The number and value of scholarship if any the details will be published in the Information Bulletin to be published every year.

b) Students belonging to the State of Maharashtra shall only be eligible for State Merit Scholarship

c) ICAR/VCI Scholarship/Fellowship: Candidates nominated by ICAR, VCI shallbe eligible for Scholarship/Fellowship as per ICAR/VCI norms.

46.1 Minimum academic requirement :

a) A candidate for award of University scholarship must be of high academic standing. She /He must also maintain a satisfactory conduct. Scholarship for the 1stSemester of 1st year class of Master's and Ph.D degree programme shall be awarded in the 2nd semester based on CGPA of 1stsemester, and for subsequent semesters.

b) Scholarships shall be awarded in the succeeding semester based on the CGPA of the preceding semester. Students placed on academic or conduct probation in the preceding semester shall not be eligible for merit scholarship. Improved grades of the preceding semester shall also not be considered for the scholarship.

c) The minimum CGPA requirement to be eligible for award of scholarship shall be as follows:

i) Merit scholarship for Master's degree programme:

a) CGPA-7.00 and above in 10.00 scale.

b) Should not have recorded "F" grade in any of the courses.

ii) Merit scholarship for Ph.D. degree programme:

a) For the semesters undertaking course CGPA 7.50 and above in 10.00 scale.

b) For the semesters following completion of course requirements,CGPA 7.50 and above in 10.00 scale along with satisfactory report on the progress of research work from the Advisory Committee.

46.2 Submission of documents by scholarship holders :

The students availing any scholarship disbursed by the University must give an undertaking to the effect that she/he shall refund the scholarship money in the event of her/his leaving the Faculty before completion of any degree programme. In addition all students admitted in a given year must deposit the original certificates and mark sheets of the qualifying examinations at the time of admission with the Associate Dean who will keep these in safe custody. Such documents shall be returned to the students only after the completion of the degree programme or on refund of scholarship money drawn, clearing the dues pending against her/him, if she/he prefers to leave the Faculty before completion of the degree programme.

a) Selection committee for scholarship:

1. Director of Instruction - Chairman
2. Associate Dean of concerned Faculty - Member
3. Head of the concern Department - Member
4. PG Co-ordinator (Nominated by Dean) - Member
5. Student Welfare Officer -Member Secretary

b) Procedure for scholarship:

The selection committee shall prepare a panel of names of eligible students with GPA/CGPA as per rules and in order of merit and submit to the Vice Chancellor for approval. In case of equality of GPA/CGPA, the GPA/CGPA secured in the immediate earlier semester/examination shall be considered to prepare the merit list.

c) Award of merit scholarship:

On approval of the panel of names by the Vice Chancellor, the Dean PG shall notify the names of students who are awarded the merit scholarships.

d) Tenure of scholarship:

Subject to the provision made in the Regulations on Academic Matters, each scholarship shall be awarded for a period of one semester only at a time. Scholarship shall be awarded for the period of minimum residence requirement for completion of a degree programme.

e) Continuation of scholarship:

Subject to the provision of the Regulations, continuation of scholarship shall depend on the maintenance of overall satisfactory progress in studies, regular attendance, good conduct of the student and clearance of the dues. The student shall also be on roll up to the last semester of each degree programme.

f) Discontinuation of scholarship:

Students placed on conduct probation shall cease to get scholarship from the date of her/his conduct probation. The student may however, be eligible for award of scholarship after a lapse of one following semester from the semester during which the conduct probation is removed. Students on rustication shall cease to get scholarship from the date of rustication and shallbe debarred from merit scholarship during the rest of the period of the entire programme.

Scholarship shall not be awarded to a student against whom disciplinary proceedings are contemplated/ initiated in any authority either in the University or outside. The scholarships shall be awarded only during the minimum residence requirement and shall not be awarded during the extended semester(s).

g) Bar on award of more than one scholarship:

No student shall be eligible for more than one Scholarship from any of the sources at a time. However this will not be applicable for Stipend or Teaching Assistantship or Honorarium.

h) Non-eligibility for scholarship:

Student on deputation receiving pay and/or deputation allowance and/or any other financial assistance from any source shall not be eligible for any type of scholarship. No foreign students and sponsored students shall be eligible for any type of scholarship offered by the University.

i) Award of vacant scholarship:

In the event of any Merit Scholarship remains vacant, the same may be awarded to a student on merit basis, who qualifies for the same. Vacant scholarship is not transferable between Faculties. The vacant scholarship shall not be transferable between the departments or between academic years and programmes in the same department.

47. Research Thesis for Fulfillment of Degree

In order to maintain the uniformity in writing and printing of Master's and Doctoral Thesis submitted in partial fulfillment of degree the thesis manual is a supporting document to the Academic Regulations for Post Graduate Degree Programme. The thesis to be submitted by the research scholar will be as per the approved guidelines (Thesis Manual) approved by the Academic Council from time to time.

48. Research and Thesis Evaluation

d)	**Master's**	i) External Evaluation ii) Viva-voce - Internal
a)	Doctoral	i) External Evaluation by Two experts. ii) Thesis open defense exam – External Examiner appointed by Dean and DI amongst the two external Thesis evaluators.

49. Thesis Evaluation Panel

a) Only 2 examiners (Out of Five) are permissible from within the state and that too should befrom outside the jurisdiction of the University, both residence and workplace.

b) Only one examiner should be included from each institution.

c) Not more than three examiners from one state should be included.

d) Those who are retired teachers of the respective University should not be included in the Panel.

e) The panel should include senior faculties and the designation of the examiners included should be clearly specified in the Panel.

50. Degree Class / Division

Academic performance of students shall be as given below, though it will not be incorporated in OGPA card and Degree Certificate. However, if a passed out student desires, specifying the purpose for which it is required, these criteria willbe used to issue a certificate indicating the class secured.

M.Sc.	Ph.D.
5.00 to 6.49 – Pass Class 6.50 to 6.99. – Second Class 7.00 to 7.99 – First Class 8.00 and Above – First Class With Distinction	6.00 to 6.49 – Pass Class 6.50 to 7.49 - Second Class 7.5 to 8.49 – First Class 8.50 and Above – First Class With Distinction

51. Thesis Open Defense Final Examination:

a) Master's Degree:

a) The thesis submitted in partial fulfillment of the Master's degree shall be evaluated by the external referees from outside the University who shall be appointed by the Associate Dean of Post-Graduate Institute from a panel of three persons (at least one from outside the SAUs of Maharashtra State) suggested by the major advisor of the student and recommended by the Head of Department.

b) The panel should be submitted by the major advisor (before one month of expected date of loose bound thesis submission) to the Head and Headwill foreword this panel to Associate Dean, PGI and Dean of the Faculty with his recommendation for further needful.

c) The external examiner shall examine the thesis and send his/her report to the Associate Dean of Post-Graduate Institute and Registrar under intimation to the Major Guide normally within 4 to 6 weeks from the date of receipt of the thesis.

d) On receipt of the report from the external examiner by the Associate Dean Post-Graduate Institute, the candidate will be examined orally on the thesis giving due weightage to the report of external referee, by the Advisory

committee and one teacher from the Major field nominated by the Associate Dean of Post-Graduate Institute who will present their final report on thesis examination to the Registrar through the Head of the Department.

e) However, the Associate Dean of Post-Graduate Institute if convinced of the need for inviting the external referee to hold viva-voce examination he may invite external referee for viva-voce examination instead of one teacher to be nominated by him.

f) In case the examiners do not agree with the report of the external referee, the Associate Dean of Post-Graduate Institute may obtain opinion of any second referee whose opinion will be considered as final.

g) This committee will conduct the open Viva Voce on Project work and result of the same will be communicated to the Registrar for final declaration of result.

b) Doctorate Degree:

i) The thesis submitted in partial fulfillment of Ph.D. degree shall be examined by the two external examiners appointed by the Dean of Faculty, from a panel of five experts (at least Two from outside State SAUs ICAR Institute and three from SAUs within the State) suggested by the major advisor of the student and recommended by the Associate Dean PGI.

ii) The Associate Dean PGI will have the right to add or delete/ modify / suggest one additional name of external examiner from the suggested panel.

iii) The panel should be submitted by the major advisor (before two month of expected date of loose bound thesis submission) to the Head and Associate Dean will foreword this panel to Dean of the Faculty and Registrar with his recommendation for further needful.

iv) The candidate is expected to defend the thesis work at the examination.

v) The degree shall be awarded on unanimous recommendation of the examiners in respect of the thesis itself and the performance of the student in the oral examination. The recommendation of the examiners shall be forwarded by the Major guide to the Associate Dean Post- Graduate Institute and Registrar.

vi) The thesis viva voce report should be submitted in typed & prescribed format only. Title of the thesis should be the same in cover & inside page of thesis and thesis viva voce report.

vii) Technical queries raised by external referee should be thoroughly discussed in the viva voce exam of thesis and its detailed report signed by all the examiners shall be submitted along with the result.

c) The External Examiner shall evaluate the thesis and shall submit their report to the Dean / Dean Post-Graduate Studies and Deputy Registrar (Exam) under intimation to the Principal/ Associate Dean of respective colleges normally within 6 to 8 weeks from the date of receipt of the thesis.

d) If one of the external referees does not recommend the acceptance of the thesis,a third external referee from the same panel shall be appointed.

e) If third referee also does not recommend the thesis for acceptance the candidate shall be declared to have failed and no oral viva voice examination shall be conducted.

f) If both the external referees recommend acceptance of the thesis, the final oral viva voice examination shall be conducted by advisory committee, by one of the appointed External examiner by the Dean / Dean of Post-Graduate Studies.

52. Declaration of Result

a) All evaluation reports, mark sheets, transcript and other certificates (except Degree Certificate) shall be issued under the signature of the Registrar.

b) The Dy. Registrar / Controller of Examination will form a result committee for thorough verification of the final result and check the academic records of the student whose result is to be declared. On satisfactory completion of course work and research, the Vice-Chancellor on being satisfied shall approve the result on the recommendation of the Dean of the Faculty and Registrar of the University.

c) The Registrar shall declare the final result and issue the notification. Such Notifications will be issued only once during the Semester or within one month after completion of all requirements.

d) The Dy. Registrar /Controller of Examination will issue provisional degree

certificate and Final Mark sheet through the concern college on payment of thefollowing fees as per the approval of University Authorities from time to time.

Sr. No.	Type / Particular	Original	Duplicate
1.	Final Mark sheet / Transcript	500/-	1000/-
2.	Provisional Passing Certificate	500/-	1000/-
3.	College Leaving Certificate	500/-	500/-
4.	Migration Certificate	800/-	-
5.	Eligibility Fee	500/-	500/-
6.	Degree certificate in Person	1000/-	-
7.	Degree certificate in absentia	1500/-	-
8.	Character certificate / Bonafide certificate (every time)	200/-	-
9.	Attestation / Verification of Transcript or Degree certificate within India	500/-	-
10.	Attestation / Verification of Transcript or Degree certificate outside India	2500/-	

e) In any case, Decision taken by Hon. Vice-Chancellor, Associate Dean, Post graduate Institute in consultation with Dean of the Faculty and Registrar on the declaration of final result shall be final.

53. Notification of Final Result

a) A notification of the Final result after completion of all requirements for the award of degree shall be issued by the Registrar of the University on approval of Vice-Chancellor.

b) Such Notification will contain the enrolment number, name of the candidate as recorded in the graduation record, name of research guide, title of thesis, subject of specialization, major and minor subjects, CGPA obtained, and division of standing.

c) The date of Notification will be final date of completion of degree and will be eligible for conferment of Degree in Convocation.

d) The minimum time between the term End and Convocation shall be 3 months or as decided by the Academic Council.

54. Award of Degree

a) Every person who has fulfilled the requirements for the award of degree as per the Act, Statutes and Regulations shall be eligible, on payment of a fee and incidental charges prescribed by the University, to be admitted to the

respective Degree/Post Graduate Diploma in person or in absentia at his option and in testimony thereof, a Degree/Post Graduate Diploma shall be awarded to him.

b) The student whose final result is notified by the Registrar of the University is deemed to be qualified for the Award of Degree.

c) The degree shall be awarded in Presence or in absentia as per the student's choice.

55. Degree Nomenclatures and disciplines as approved by ICAR National Core Group, BSMA Committees Recommendations

Name of the BSMA Committee	Approved disciplines	Degree Programme andNomenclature	
Plant Sciences	Genetics and Plant Breeding	M.Sc. (Agriculture) in Genetics and Plant Breeding	Ph.D.
	Seed Science and Technology	M.Sc. (Agriculture) in Seed Science and Technology	Ph.D.
	Plant Genetic Resources	M.Sc. (Agriculture) in Plant Genetic Resources	Ph.D.
	Plant Physiology	M.Sc.(Agri.) in Plant Physiology	Ph.D.
Plant Protection	Entomology	M.Sc. (Agri.) in Entomology	Ph.D.
	Nematology	M.Sc. (Agri.) in Nematology	Ph.D.
	Plant Pathology	M.Sc. (Agri.) in Plant Pathology	Ph.D.
	Sericulture	M.Sc. (Agri.) in Sericulture	Ph.D.
Social Sciences	Agri-Business Management	M.Sc. (Agri.) in Agri-Business Management	Ph.D.
	Agricultural Economics	M.Sc. (Agri.) inAgricultural Economics	Ph.D.
	Agricultural Statistics	M.Sc. (Agri.) in Agricultural Statistics	Ph.D.
	Agricultural Extension Education	M.Sc. (Agri.) in Agricultural Extension Education	Ph.D.
Physical Science	Agricultural Meteorology	M.Sc. (Agri.) in Agricultural Meteorology	Ph.D.
	Agronomy	M.Sc. (Agri.) in Agronomy	Ph.D.
	Soil Science	M.Sc. (Agri.) in Soil Science	Ph.D.
	Agricultural Physics	M.Sc. (Agri.) in Agricultural Physics	Ph.D.
	Organic Farming	M.Sc. (Agri.) in Organic Farming	--
	Fruit Science	M.Sc. (Hort.) in Fruit Science	Ph.D.
	Vegetable Science	M.Sc. (Hort.) in Vegetable Science	Ph.D.
	Floriculture and Landscaping	M.Sc. (Hort.) in Floriculture and Landscaping	Ph.D.

Horticultural Sciences	Plantation, Spices, Medicinal& Aromatic Crops	M.Sc. (Hort.) in Plantation, Spices, Medicinal & Aromatic Crops	Ph.D.
	Postharvest Management	M.Sc. (Hort.) in Postharvest Management	Ph.D.
Forestry	Silviculture and Agroforestry	M.Sc. (Forestry) in Silviculture and Agroforestry	Ph.D.
	Forest Biology and TreeImprovement	M.Sc. (Forestry) in Forest Biology and Tree Improvement	Ph.D.
	Forest Products and Utilization	M.Sc. (Forestry) in Forest Products and Utilization	Ph.D.
	Forest Resource Management	M.Sc. (Forestry) in Forest Resource Management	Ph.D.
Basic Sciences	Agricultural Chemicals	M.Sc.(Agri.) in Agricultural Chemicals	Ph.D.
	Biochemistry	M.Sc.(Agri.) in Biochemistry	Ph.D.
	Microbiology	M.Sc.(Agri.) in Microbiology	Ph.D.
Biotechnology & Bioinformatics	Bioinformatics	M.Sc. (Agri.) in Bioinformatics	Ph.D.
	Molecular Biology& Biotechnology	M.Sc. (Agri.) in Molecular Biology & Biotechnology	Ph.D.
Agricultural Engineering &Technology	Farm Machinery and Power Engineering	M.Tech. (Agricultural Engineering) in Farm Machinery and Power Engineering	Ph.D.
	Processing and Food Engineering	M.Tech. (Agricultural Engineering) in Processing and Food Engineering	Ph.D.
	Irrigation and Drainage Engineering	M.Tech. (Agricultural Engineering) in Irrigation and Drainage Engineering	Ph.D.
	Renewable Energy Engineering	M.Tech. (Agricultural Engineering) in Renewable Energy Engineering	Ph.D.
	Soil and Water Conservation Engineering	M.Tech. (Agricultural Engineering) in Soil and Water Conservation Engineering	Ph.D.
	Agriculture Structure and Environment Management	M.Tech. (Agricultural Engineering) in Agriculture Structure and EnvironmentManagement	Ph.D.
	Aquaculture	M.F.Sc. in Aquaculture	Ph.D.
	Fisheries Resource Management	M.F.Sc. in Fisheries Resource Management	Ph.D.
	Aquatic Environmental Management	M.F.Sc. in Aquatic Environmental Management	Ph.D.

Fisheries Science	Fish Genetics & Breeding	M.F.Sc. in Fish Genetics & Breeding	Ph.D.
	Fish Nutrition & Feed Technology	M.F.Sc. in Fish Nutrition & Feed Technology	Ph.D.
	Aquatic Animal Health Management	M.F.Sc. in Aquatic Animal Health Management	Ph.D.
	Fish Biotechnology	M.F.Sc. in Fish Biotechnology	Ph.D.
	Fish Processing Technology	M.F.Sc. in Fish Processing Technology	Ph.D.
	Fishing Technology & Engineering	M.F.Sc. in Fishing Technology & Engineering	Ph.D.
	Fisheries Economics	M.F.Sc. in Fisheries Economics	Ph.D.
	Fisheries Extension	M.F.Sc. in Fisheries Extension	Ph.D.
	Fish Physiology & Biochemistry	M.F.Sc. in Fish Physiology & Biochemistry	Ph.D.
Food Sciences Technology	Food Processing Technology	M. Tech. in Food Processing Technology	Ph.D.
	Food Process Engineering	M. Tech in Food Processing Technology	Ph.D.
	Food Safety and Quality	M. Tech. in Food Safety and Quality	Ph.D.
Community Science	Apparel & Textile Science	M.Sc. (Community Science) in Apparel & Textile Science	Ph.D.
	Extension Education& Communication Management	M.Sc. (Community Science) in Extension Education & Communication Management	Ph.D.
	Food & Nutrition	M.Sc. (Community Science) in Food & Nutrition	Ph.D.
	Human Development & Family Studies	M.Sc. (Community Science) in Human Development & Family Studies	Ph.D.
	Resource Management & Consumer Science	M.Sc. (Community Science) in Resource Management & Consumer Science	Ph.D.

Degree Programmes NOT included by ICAR-NCG in BSMA under Faculty of Agriculture

Animal Production Sciences (Veterinary Sciences)	Animal Genetics & Breeding	M.Sc. (Agriculture) in Animal Genetics & Breeding	Ph.D.
	Animal Nutrition	M.Sc. (Agriculture) in Animal Nutrition	Ph.D.
	Livestock Production & Management	M.Sc. (Agriculture) in Livestock Production & Management	Ph.D.
	Livestock Products Technology	M.Sc. (Agriculture) in Livestock Products Technology	Ph.D.
	Poultry Science	M.Sc. (Agriculture) in Poultry Science	Ph.D.
Dairy Science and Technology (Diary Technology)	Dairy Science	M.Sc. (Agriculture) in Dairy Science	Ph.D.
	Dairy Chemistry	M.Sc. (Agriculture) in Dairy Chemistry	Ph.D.
	Dairy Microbiology	M.Sc. (Agriculture) in Dairy Microbiology	Ph.D.

Post Harvest Management

Post Harvest Management/ Technology	Fruits, Vegetable and Flower Crops	M.Sc. (PHM/T) in Fruits, Vegetable and Flower Crops	Ph.D.
	Fish, Meat, Poultry and Marine Product	M.Sc. (PHM/T) in Fish, Meat, Poultry and Marine Product	Ph.D.
	Medicinal, Aromatic, Plantation, Spices and Forest Crops	M.Sc. (PHM/T) in Medicinal, Aromatic, Plantation, Spices and Forest Crops	Ph.D.
	Post Harvest Engineering	M.Sc. (PHM/T) in Post Harvest Engineering	Ph.D.
	Food Grain and Seeds	M.Sc. (PHM/T) in Food Grain and Seeds	Ph.D.

56. Hostel Accommodation

Hostel accommodation for a limited number of students is available at the hostels of the colleges of the Universities on merit basis. Every student admitted to colleges is not necessarily given or promised admission to the hostel attached to that College. The allotment of hostel to the students will be as per the merit and reservation policy.

a) Hostel Allocation to students will be governed by the Rules and Regulation framed for the management of University Hostels.

b) Staying in hostel is compulsory for a student except when permitted by the concerned Associate Dean / Dean under exceptional circumstances.

c) Hostel facility is available at constituent colleges, for which, student will have to apply for accommodation in the hostel.

d) A student admitted in the hostel will have to abide by disciplinary rules and regulations. A student admitted in the hostel will be provided with a set of furniture for use and he/she shall be responsible for maintenance of such furniture.

e) The general management of the hostel is vested with the Hostel Rector who works under the general directives of Associate Dean / Dean of the concerned college.

f) Only the registered student shall be allowed to stay in the hostel during the stipulated period of Degree programme, except for the period as deemed fit by the concerned authority.

g) Any student working under contractual services and drawing HRA shall not be permitted to stay in hostels.

57. Remuneration for External Examiner

a) An External Examiner who is appointed to evaluate the thesis and /or conduct the oral comprehensive / thesis viva-voce examination of the postgraduate student shall be paid the remuneration as prescribed by the university from time to time.

b) The assigned remuneration / honorarium to be paid to the External Examiner will be Rs. 1500/- for Master's and Rs. 2500/- for Doctoral Degree, including postage charges.

c) The External Examiner who will be appointed for question paper and model answer setting of semester end theory examination for Master's and Doctoral degree programme will be paid Rs. 2000/- per course as remuneration.

d) The assigned remuneration are subject to change as per the sanction by Competent Authority.

58. Discipline during Examination

a) All students will be required to appear in proper and decent clothing during the examination.

b) Use of mobile phone in the class room and in the examination hall is strictly prohibited.

c) Identification of examinee: An examinee shall carry her/his identify card to the examination hall and shall produce the same when asked for.

d) Late Comer: A student arriving at the examination hall 15 minute after the scheduled time shall not be allowed to sit in that examination. No examinee shall be allowed to go out of the examination hall within 30 minutes from the commencement of the examination.

59. Unfair means

a) The Associate Dean/ Dean of the college shall have the primary responsibility of preventing and dealing with the case of preparation, attempt,abatement and use of unfair means in a mid-semester examination, semester end examination or any other examination.

b) When a student is found indulging in any or all the malpractices indicated inthe aforesaid regulations, then:

i) The invigilator/teacher shall seize the answer paper along with unfair means, if any, from the student and shall invariably demand the explanation or statement of the student concerned and shall issue fresh answer book to the student asking him to solve the remaining question(s) within the rest of the examination period.

ii) If the student refuses to give the statement, the student shall be asked to record in writing his refusal to give a statement. If the student refuses to do even that, the fact shall be noted, duly witnessed by at least one another invigilator / teacher.

iii) The invigilator / teacher shall, however, write the remarks on the answer paper and affix signature duly witnessed by another invigilator / teacher and the student shall be sent out of the exam hall.

iv) Any unfairmeans during the exam shall be immediately brought to the notice of the concerned Dean.

v) The unfairmeans case reported to the Associate Dean / Dean shall be referred to the Unfairmeans Enquiry Committee consisting of concerned Dean as Chairman and three senior Faculty Members of the College as Members, which shall enquire the case and make suitable recommendations.

vi) The teacher who has reported the malpractice shall not be included in the Committee.

vii) Meanwhile, the Associate Dean / Dean PGS may take suitable action of suspending the concerned student from attending further examination and classes not exceeding one month.

viii) On the completion of the enquiry referred to above, if the Associate Dean/ Dean of the college holds that the student is not guilty of the charge of preparation, attempt, abetment or the actual use of unfair means he shall direct to evaluate both the answer books and the result be declared accordingly.

ix) The Committee may recommend to the University to debar the student for a period not exceeding two semesters, which shall be notified by the Registrar.

x) However, if the student is found guilty of misconduct of serious nature along with the malpractice, then, the Committee may recommend to debar the student for a period not exceeding foregoing semesters.

xi) If the Associate Dean/Principal of the College holds that the student is guilty of the charge of preparation, attempt, abetment or actual use of unfair means, he shall award punishment as details given in the table below.

Mid – semester examination and in any examination.	The student shall be awarded 'F' grade in the particular course and shall have to register fresh for the course when offered.
Semester-end examination / in any examination	A student shall be declared to have 'Failed' in all the course (s) registered by him/her during that semester (including repeat as well as regular courses, if any) and such student shall have to register fresh for all such course (s) to which he /she is declared as Failed.

xii) The student shall liable for permanently debarred form the college, if found

i) Theft or involvement directly or indirectly in theft of answer books and question paper,

ii) Threatening or attempt of threatening to anybody connected with examination, conduct of examination or result before or after, directly or indirectly.

iii) Distraction of answer book after examination.

iv) Involved in submission of fake documents or using fake documents with fake signature of university authorities.

c) The Vice Chancellor shall be an appellate authority. In case an appeal is made by the concerned student, the Vice Chancellor, if the need be may get the matter reviewed by a Review Committee constituted by him consisting of five members including officers and senior Professors, excluding the members of the Malpractice Enquiry Committee.

d) The Vice Chancellor may reduce or enhance the punishment based on the recommendations of the Review Committee. The decision of the Vice Chancellor shall be final.

60. Scrutiny and Change of Grade

a) A. Re-examination in failed courses:

i) A student who wants to take re-examination in a course in which he/she has failed should submit an application duly paying re-examination fees within 15 days after the declaration of result.

ii) The student should make a request in to the Associate Dean through the concerned course in-charge, Head of the Department (in which candidate is admitted) and pay the fee specified.

iii) It is the responsibility of the students to ascertain the dates of examinations. Students who fail to pay re-examination fee and appear for examinations shall seek re-examination during sub sequent semesters

b) Change in Grade / Result

i) If after forwarding to the Head of Department/Section, the result of any examination, a teacher discovers any omission, mistake or any discrepancy, he / she shall immediately request the Head of the Department/Section to effect appropriate correction in the report already forwarded by him.

ii) Such corrections shall normally be reported by the teacher to the Head of the Department/Section and by the latter to the Associate Dean/Principal of the college within seven days from the day on which they had earlier forwarded the initial reports.

iii) The student on written request to the Associate Dean can ask for the answer book of semester end theory on payment of Rs 300/- per paper within 15 days from the declaration of result. The paper will be provided excluding the Cover page.

c) Revaluation of Answer book

i) The student on written request to the Associate **Dean** shall apply for revaluation ofthe answer book of semester end theory examination on payment of Rs 1000/- per paper within 15 days from the declaration of result.

ii) The Registrar shall arrange for the revaluation of the answer book by the evaluator other than the first evaluator.

iii) If there is change in grade / marks or no change, shall be communicated to the Associate Dean by the Registrar, for the declaration of final corrected result.

61. Gold Medal

The University gold medal for each major subject at Master's and Doctoral degree level shall be awarded to the students securing the highest OGPA and having good conduct, subject to the following conditions:

a) They should have secured OGPA of not less than 9.00/10.00 for both Master's and Doctoral degree programmes.

b) They should not have obtained either "F" or "R" symbol in any of the courses registered by them as part of the degree programme.

c) They should have completed all the requirements including submission ofthesis, Final thesis viva voce and received transcript and Provisional Degree Certificate within the minimum duration of degree programme. Such students shall be eligible for gold medal only for that particular academic year.

d) If more than one student obtains the same OGPA in a major subject, each shall be awarded a gold medal.

e) While recommending the names of the students for award of gold medals and

prizes constituted by outside agencies, the above terms and conditions shall be adopted. In case, more than one student gets the same OGPA, they shall share the value of the medal/prize.

f) The gold medal shall be awarded at the time of convocation. The fact of obtaining this distinction may be shown in the degree certificate having completed the degree "with first rank". The gold medal shall be awarded to merit students graduating during that Academic year only.

62. Award of Degree

Certificate of the degree under the seal of the University and signed by Dy. Registrar / Comptroller of Exam, Registrar and Vice Chancellor be presented at the convocation in presence or absentia as the case may be, to each student who has successfully completed the post graduate requirement for the award if the degree is accordance with the provisions of this regulations. The said degree shall indicate the Name of Student, Name of the Degree and subject, date on which conferred, division in which he / she had been placed, Masked ADDHAR number (Last 4 digits only).

63. Amendment or Cancellation of Result

a) If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby the student has been benefitted, the Academic Council and the Executive Council have the power at any time, not with standing the award of degree to amend the result of such candidate and to pass appropriate order as may deem fit.

b) The Vice Chancellor is empowered to withhold or cancel the degree awarded when a mistake willfully committed by a student is detected at a later date regarding the registration, OGPA and other requirements for successful completion of the respective degree programme.

I. If after the declaration of the result of a student at any time in future, it is discovered that the result of that student has vitiated by an error, malpractice, fraud or other conduct whereby the said student has been benefitted and that he has in the opinion of the Vice-Chancellor either been a party or has connived at the malpractice, fraud or improper conduct, notwithstanding the award of the Bachelor's degree.

II. Vice-Chancellor shall always have the authority to amend the said result of such a student and to pass such order as he may deem fit.

III. Such an order by the Vice-Chancellor shall be final and binding on the concerned student and all other concerned.

c) On an order to withhold or cancel the degree awarded being passed by the Vice-Chancellor this clause, the Registrar shall notify the same as early as possible.

64. Publications out of Research work :

Master's Degree	Doctoral Degree
One Publication out of research problem must be submitted before the submission of thesis	Two Publications out of researchproblem must be submitted before the submission of thesis Acceptance of one publication shall be compulsory

a) Ph.D. students must have to included two articles in their dissertation of which at least one should be accepted/published research articles from their study as per the approved Synopses of Research and must be included as annexure in the thesis copy.

b) For Master's degree One Publication out of research problem must be submitted before the submission of thesis and must be included as annexure in the thesis copy.

c) The postgraduate student can publish their research article in NASS journals/ Seminar / Symposium / Workshop, based upon their thesis/dissertation before submission of thesis.

65. Prevention of Plagiarism:

An institutional mechanism should be in place to check the plagiarism. The students must be made aware that manipulation of the data/plagiarism is punishable with serious consequences. The certified report of Plagiarism should be appended in the Rough bound thesis.

Master's Degree	Doctoral Degree
Plagiarism Check report to beappended in the thesis similarity should be less than 20% except Review of Literature and Material Methods Chapter. The Report shouldbe counter signed by the Chairman SAC.	Plagiarism Check report to be appendedin the thesis similarity should be less than 10% except Review of Literature and Material Methods Chapter. The Report should be counter signed by the Chairman SAC.

66. Participation of Post graduate student in conference / seminar

a) All the senior M.Sc. and 3rd year Ph.D. students who wants to present the part of their research findings through the poster and oral presentation, respectively during final semester will be allowed to participate in Conference / Seminar organized by SAU other SAU of National Institutes, within or outside the State.

b) The expenditure for registration and travel expenses to be incurred on the attendance and participation in Conference / Seminar will be borne by the student or could be reimbursed if funds are available under appropriate head.

67. In-service Ph.D. Studies

a) The In-service Ph.D. Candidates who are working as SRA / JRA or Agricultural Officer in any of the University establishment if selected or Promoted to Assistant Professor or higher post / its equivalent post in the University, should be permitted to continue their studies.

b) Regular student or in-service Ph.D. candidates working as Senior Research Assistant or Agricultural Officer in other SAUs of State who have completed the course work and research work and selected as Assistant Professor or its equivalent in University should be permitted to continue his/her registration in the University where he/she was registered and allowed to submit his/her thesis in his/her parent SAU, if the university agrees so and vice versa.

c) The in-service Ph.D. candidates who have partially completed the course work and qualifying examination will be allowed to join the duties. However he / she will have to produce the No objection certificate from the Chairman SAC before such joining.

d) The fresh candidates who are doing Ph.D. under same University or other SAUs of the country and selected as Assistant Professor and its equivalent postin University where admitted through online admission and if he/she have completed course work and research work, should be given maximum of one year leave after completion of their probation period to complete their thesis work if his/her parent university permits so.

e) The candidates who have not completed course work and research work they should not be allowed to continue their study. They should be given admission under faculty improvement programmes as per seniority where he/she has to register as new student as per the rule framed in this regards.

f) The above rules for In-service Ph.D. Candidates will be applicable to only academic staff of parent University and not to the staff of other organizations.

68. Teaching assistantship

a) Teaching assistantship shall be encouraged amongst the Final year Doctoral students, those who have completed their course work. This will give the required experience to the students on how to conduct courses, practical classes, evaluation and other related academic matters.

b) Such academic appointments must comply with all the regulations relating to such a position. These include regulations prohibiting Sexual Harassment, misuse of University property, substance abuse, and any violations of the law.

c) The rate of emolument to be paid for the teaching assistantship shall be decided by the Academic Council and Executive council of the University.

69. Selection of Teaching Assistant

i. The fulltime doctoral students of the University with or without fellowship may be considered for award of Teaching Assistantships in their respective Departments.

ii. The selected student must have proficiency in English Language (bothwritten and spoken), Good Overall score or CGPA

iii. The Teaching Assistantship shall be offered only to those doctoral students who have successfully finished their course work and qualifying examination.

iv. Maximum of 2/3 Teaching Assistantship will be awarded in eachDepartment.

v. Any consideration for award of Teaching Assistantships must have theconsent of the Chairman / Head of Department of the concerned discipline

vi. Teaching Assistantships shall be awarded on semester to semester basis on the recommendation of a screening/ selection committee to be constitutedby the Vice Chancellor of the University.

vii. The amount of fellowship to be paid as remuneration to other students (who are receiving any other fellowship or without any fellowships) may be decided by the concerned universities as per the rules in force or as decided by the University.

viii) No additional remuneration shall be paid to the students who are awarded ICAR JRF/ SRF. However, the total amount of remuneration/ and fellowship shall not exceed the amount being paid as JRF/ SRF of ICAR.

ix) At the end of each term, Teaching Assistants shall be given a certificate by the concerned Head of the Department, countersigned by the Associate Dean, specifying the nature and load of assignments completed.

70. Duties and Responsibilities of Teaching Assistant

i. Ph.D. students, irrespective of disciplines, will be required to take credit based courses in teaching in the discipline in which pursuing Ph.D. or subjects related to the chosen Ph.D. research area during their doctoral programme.

ii. The Ph.D. Scholars will also be required to invest prescribed minimum 16 number of hours or maximum of 20 hours of actual teaching of UG students.

iii. All classes and assignments could be given to the Teaching Assistants, which will include Class tutorials, practicals and evaluation work shall be under the supervision of a teaching faculty member who would have otherwise handled the course/ assignment.

iv. The duties of the teaching assistants in Constituent Colleges of the Universities generally include Preparing and conducting lectures and practicals.

v. All completed assignments, exams, grades, correspondence, and other information about individual students in the class shall be kept confidential.

vi. Preparing & checking assignments, Exams and Evaluation of Answer books

and non-involvement in objectionable evaluation or deem to conduct impartial assessment.

vii. Teaching Assistants course responsibilities begin at the start of the academic year and continue until the final submission of result after the end of final exams.

viii. Teaching Assistants are expected to remain present during scheduled office hours. They will be entitled only for casual leave as per the rules.

ix. Any other Academic Duties assigned by the Head of Department from time to time.

71. Procedure of Appointing Teaching Assistant

i. The Head of the Department will prepare the list of such qualified students, those who are eligible for the teaching Assistantship.

ii. On the basis of merit and vacancy available the proposal will be placed with the details courses to be taken, No. of contact hours allotted, etc. through the Associate Dean to the University for approval of the Vice Chancellor.

iii. On approval the order of such effect will be given by the Head of the Department, with all terms and conditions.

iv. The Head of the Department will keep the weekly Record of classes conducted, duties perform and monthly report will be submitted to the Associate Dean, for payment of Fellowship.

v. The experience corticated at the end of course and after completing all responsibilities assigned will be issued by the Associate Dean of the College.

72. Registration of project personnel (SRF/RA) for PhD

a) A provision may be made to enable the project personnel (SRF/RA) toregister for PhD. However, this can be done only if they are selected based on some selection process such as walk-in-interview.

b) The prior approval of PI of the project is mandatory to consider the application of project personnel (SRF/RA) for PhD admission.

c) The doctoral degree students may be allowed to join in the Adhoc projects as SRA/JRA under whom he is perusing his degree program.

d) The student will have to compulsory work on the research work plan of the project and the research problem must be of the same subject in which registered for Doctoral Programme.

e) The candidates need to submit the declaration stating that the project work and course work shall not be compromised because of joining in the project.

f) Further, in order to justify the project work and Ph.D. programme, the number of course credits should not be more than 8 in a semester for the project personnel (SRF/RA) who intend to register for Ph.D.

73. Internship during Master's or Doctoral programme

a) Internship for Development of Entrepreneurship in Agriculture (IDEA) - Currently, a provision of 30/75 credits for Thesis work in M.Sc./ M.Tech/ M.F.Sc. / Ph.D. programmes helps practically only those students who aspire to pursue their career in academic/ research. There is hardly any opportunity/ provision under this system to enhance the entrepreneurship skills of those students who could start their own enterprise or have adequate skills to join theindustry. Therefore, in order to overcome this gap, an optional internship/ in- plant training (called as IDEA) in addition to thesis/ research work is recommended which will give the students an opportunity to have a real time first hands-on experience in the industry.

b) It is envisaged that the internship/ in-plant training would enhance the interactions between academic organizations and the relevant industry. It would not only enable the development of highly learned and skilled manpower to start their-own enterprises but also the industry would also be benefitted through this process. This pragmatic approach would definitely result in enhanced partnerships between academia and industry.

The main objectives of the programme:

1. To promote the linkages between academia and industry
2. To establish newer University – Cooperative R&D together with industry forknowledge creation, research and commercialization
3. Collaboration between Universities and industries through pilot projects
4. To develop methods for knowledge transfer, innovation and networking potential
5. To enhance skill, career development and employability Following criteria for IDEA will be taken into consideration:
   i. At any point of time there will not be more than 50% of students who canopt under IDEA
   ii. Major Advisor will be from Academia and Co-advisor (or Advisory Committee member) from industry
   iii. Total credits (30) could be divided into 15 /25 for internship/ in-plant training and 15/50 for Thesis writing and the report followed by viva-voce.
   iv. The internship/ in-plant training must be on the same topic as that of the Master's of doctoral research topic.

v. Work place will be industry / Institute, however, academic/research support would be provided by the University or both. MoU may be developed accordingly.

vi. The IPR, if any, would be as per the University policy

74. Provision of Writer

a) In case of unavoidable circumstances if a student needs the help of writer at the time of examination the Principal / Associate Dean / Dean PGS shall permit the student to take the help of writer for writing of examination.

b) Student engaging a Writer must be graduate from subject other than Agriculture and Allied subjects.

c) The University shall not have any liability of payment of TA/DA / Travelling Bill / Honorarium to the writer.

75. Employment during study:

a) The PG students should not be on the active rolls of employment in Government or University or any other organization-private or public-during the period of fulfilling minimum residential requirements for the course.

b) However the student will be allowed to join as JRF / SRF in the project as per the rules.

c) PG Students may be permitted to join jobs subject to the following conditions:

i. The student should have completed all the courses and research and only thesis writing should remain incomplete

ii. The student should be on the rolls of the Institute (in service Candidates) by paying requisite fee till thesis submission.

iii. The student should execute a bond with adequate surity to refund the whole amount of stipend / financial assistance received if he / she fails to submit the thesis within the prescribed time limit.

76. Prevention and Prohibition of Ragging

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05- 2009, following provisions will be effective to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other

student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authorityor superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students.

Ragging constitutes one or more of any of the following acts:

a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student

b) Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student

c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student

d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher

e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students

f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students

g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person

h) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student

i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

77. Mandatory Discloser

a) Ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.

b) The affidavit-I should be filled up and signed by the candidate to the effect that he / she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and / or abetting ragging, is liable to be punished appropriately.

c) The affidavit-II should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and / or abetting ragging.

d) A student seeking admission to the hostel shall have to submit another affidavit-III along with his/her application for hostel accommodation that he / she is also aware of the law in this regard and agrees to abide by the punishments meted out if he / she is found guilty of ragging and / or abetting ragging.

e) The first year students should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

f) A student securing admission to a particular institute shall have to submit concern affidavits to the Associate Dean/Dean of the Faculty.

78. Actions to be taken against students for indulging and Abetting Ragging in SAUs.

i) The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.

ii) Every single incident of ragging, a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.

iii) The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.

iv) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following,

1) Cancellation of admission
2) Suspension from attending classes
3) Withholding/withdrawing scholarship/fellowship and other benefits
4) Debarring from appearing in any test/examination or other evaluation process with holding results
5) Debarring from representing the institution in any regional, national orinternational meet, tournament, youth festival, etc.
6) Suspension/expulsion from the hostel
7) Rustication from the institution for a period ranging from 1 to 4 semesters
8) Expulsion from the institution and consequent debarring from admission to any other institution
9) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

79. An appeal against the order of punishment by the Anti-Ragging Committee shall lie,

i. In case of an order of an institution affiliated to or constituent part of the University, to the Vice Chancellor of the University;
ii. In case of an order of a University, to its Chancellor;
iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
iv. The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council from time to time.

80. Unlawful Activities

In case of students found involved in any unlawful activities either within or outside the Hostel /College Campus, besides, expulsion both from the Hostel and College at the discretion of the Dean, the matter will be reported to the Police of the jurisdiction to be dealt with, in accordance with the appropriate law in force.

81. Repeal & Savings

No regulation made by the Academic Council, concerning the Postgraduate studies shall limit or bridge the powers of the Academic Council to deal with any cases of any student or students of the Postgraduate studies in such a manner as it may appear to be just and equitable.

The regulations for the award of Post Graduate Degree in concerned University and amended from time to time and in force on the date this regulation comes into

effect are hereby repealed.

In the event of any difficulty arising at any time in the implementation of the regulations or in interpretation thereof, the decision of the Academic Council shall be final and binding on all concerned.

82. Student's Responsibilities

Every student undergoing instruction, in the course leading to the award of the Master's degree is expected to know the general academic requirements to qualify herself for the award of the said degree and he /she is further expected to assume full responsibility for complying with the same. He / she is also expected to keep constantly in touch with his Chairman and course teacher so that the former may watch his progress and guide him / her along right lines. In no case shall be requirements of these Regulations be waived or exception made simply because a student pleads ignorance of the same.

*****

Annexure I

Format of Forms for Post Graduate Degree / Ph.D. degree Programme

Registration/Roster Form

Hosteller : _____ Non Hosteller : _____

Registration No._____ Degree Programme : _____

Name (Full) _____

Surname Name Father's Name

Fee Receipt No. / Transaction No. _____Semester : I / II / III / IV

Discipline: _____

Credits completed:_____up to Semester_____GPA / CGPA _____

Sr. No.	Course No.	Title	Credits (T + P)	Teacher's Signature
1				
2				
3				
4				
5				
6				
7				
8				
		Total		

Signature of Student_____ Signature & Name of

Name of Student_____ Chairman Advisory Committee

Head of the Department /Section Associate Dean (PG)

Date

Instructions: Each Post Graduate student on roll of the Institute / College shall submit 3 copies of the registration / roster forms at the time of registration.

Annexure II

Proposal for the formation for Student's Advisory Committee

1. Name of the student : _____
2. Registration No. : _____
3. Year of admission : _____
4. Degree : _____
5. Regular/In-service : _____
6. Discipline :

   Major 1)_____

   2)_____

   Supporting : _____

7. Advisory Committee :

Sr. No.	Name	Designation		Signature
			Chairman	
			Co-Chairman	
			Member	
			Member	
			Member	

Proposed by

Date:

Chairman, Advisory Committee

Countersigned by

Head of the Department

Approved by

Dean/Associate Dean (PG)

Instructions: Each Post Graduate student on roll of the Institute / College shall submit 3 copies of the Students advisory Committee

Annexure III

Details of the Courses, Credits and Curricula

---

1. Name of Student : _____
2. Degree :_____Faculty _____
3. Registration No. : _____
4. Discipline : (Subject)

   Major _____

   Minor 1) _____

   2)_____

   Supporting : ……..
5. Proposed Research

   Proposed Research Problem (Thesis title):

   _____

   _____

   _____
6. Details of Last Examinations passed:

Examinations passed	College / University	Year ofpassing	Discipline / Subject of Specialization	Percentage of marks/CGPA
Bachelor's degree				
Master's Degree				

7. Total Number of Credits : _____
8. Details of course work proposed :

Semester	Course No.	Title	Credits
Semester-I			
Semester-II			
Semester-III			
Semester- IV			
Semester- V			
Semester-VI			

09 Deficiency (If Any) :

Semester	Course No.	Title	Credits
Semester-I			
Semester-II			

10. PGS Courses (If Any)

Semester	**Course No.**	**Title**	**Credits**
Semester-I			
Semester-II			
Semester-III			
Semester- IV			

Signature of Student
Name of Student
Enrolment/Reg. No. _____

Course Plan as proposed above by the Committee

Proposed by: Chairman, Advisory Committee
Date

Countersigned by : Associate Dean/Head of the Department
Date :

Approved by : Dean/Associate Dean (PG)
Date :

Annexure IV

Application for addition or withdrawal of courses

(Before the commencement of Mid Term Schedule)

Name of the Student _____

Registration No. _____ Semester _____Date of Registration _____

Term and Academic Year _____

Details of the courses proposed to be added in current Semester

Sr. No.	Course No.	Title ofcourse	Credits		Included in course plan
			Theory	Practical	
1					
2					
3					
		Total Credits:			

Details of the courses proposed to be withdrawn from currentSemester

Sr. No.	Course No.	Title ofcourse	Credits		Included in course plan
			Theory	Practical	
1					
2					
3					
		Total Credits :			

This application should be submitted invariably with the original roster forms within a fortnight from the date of registration if a course is to be added and within six weeks from the registration if a course is to be withdrawn.

Final credit load after adding / deleting the above course (s): _____ If the proposed additional / withdrawal of the courses reflects on the course plan, full justification for the changes. If the course is proposed to be deleted in which semester the same is likely to be completed.

Date : Signature of the student

- Is the over lapping of periods avoided in the time table Yes / No

Date : Name & Signature of the Chairman SAC

Recommended / Not recommended.

Date: Head of Department

Submitted to the Associate Dean together with the roster form of the student.

Allowed / Not allowed

Date : Associate Dean(PG)

Annexure V

Evaluation of Seminar

Name of the Student: _____

Registration No._____Discipline_____

Topic of seminar: _____

Date on which seminar held:_____

Sr. No.	Contents	Max Marks	Marks Obtained	Credit Points (50)
1	Coverage of Literature	40		
2	Presentation and answering ability	30		
3	Use of Audio Visual Aid	15		
4	Capacity to participate in discussion	15		
	Total	100		

The Credit Seminar delivered by the student is Satisfactory / Not Satisfactory

Members Seminar Committee Signature

i) _____ Chairman _____

ii) _____ Member _____

iii) _____ Member _____

iv) _____ Member _____

v) _____ Member _____

Signature In-Charge Seminar _____

Date: _____

Signature

Head of Department

Annexure VI

Proposal for Holding Qualifying Examination

1. Name of the student _____

2. Registration No._____Degree Programme _____

3. Major Field :

Exemption if any :

4. Year of admission :

5. a) Total course work assigned as per course plan credits: _____

   b) No. of credits completed (Enclosed list) _____

   c) CGPA_____/ 10

6.	Advisory Committee members	
i)		Chairman
ii)		Co-Chairman
iii)		Member
iv)		Member
v)		Member
vi)		Member

6. External members proposed to be co-opted on the examiningcommittee (only in case of Ph.D. programme)

	Name	Address
	External Examiners	
(a)	_____	_____
(b)	_____	_____
(c)	_____	_____
	Internal Examiner	
(d)	_____	_____
(e)	_____	_____

Chairman SAC

Associate Dean (PG)

Annexure VII

Report on Written / Oral Qualifying Examination

Name of the student : _____

Degree programme : _____

Registration No. :_____

The examining committee hereby certify that in its evaluation of the above mentioned student performance was judged as **Satisfactorily / Unsatisfactory** in the qualifying examination / oral viva voce exam, which was held on_____and recommended/not recommended him/her to be qualified for thecandidacy for the award of degree in_____.

Findings of the committee:

If the candidate is found not up to mark, specific recommendations like offering additional course(s), seminar, assignments be made.

1. _____

2. (Any other Remarks) _____

_____

		Signature
1.	Chairman _____	_____
2.	Co-Chairman _____	_____
3.	Member _____	_____
4.	Member _____	_____
5.	Member _____	_____
6.	External Examiner _____	_____

Signature

Head of Department

NOTE : If a student fails in the oral, examining committee shall specifically recommend as to whether the candidate is to be re-examined in the oral examination alone or in the written portion as well.

Annexure VIII

Report of Plagiarism

PLAGIARISM CERTIFICATE

This is to certify that the Thesis entitled _____ _____submitted by Mr/ Ms._____having Registration Number :_____admitted to M.Sc. / Ph.D. Degree programme in the discipline of_____has run through a Plagiarism Check Software and the Plagiarism Percentage is reported to be____%.

The thesis has been checked using URKUND/ _____ (copy of originality report attached) and found within limits as per University Plagiarism Policy and instructions issued from time to time. Plagiarism Report generated by the Plagiarism Software is attached.

Signature of the Student

Name of the Student

Reg.No.

Name & Signature of the Chairman SAC

Annexure IX

Final Thesis Viva-Voce Examination Report

The External Examiner's report of the thesis entitled_____
_____submitted by Mr./Miss_____
Registration No._____in partial fulfillments of the requirements of _____degree was considered and points raised by were clarified.

The External Examiner in the Presence of SAC members conducted the open viva-voce examination on dated_____. The performance of the candidate was **Satisfactory/Unsatisfactory** for the award of _____degree of this University.

Signature

1. Chairman _____ _____
2. Co-Chairman _____ _____
3. Member _____ _____
4. Member _____ _____
5. Member _____ _____

Name & Signature of
External Examiner

Chairman SAC

Head of Department

NOTE: If a student fails in the final thesis oral examination, examining committee shall specifically recommend as to whether the candidate is to be re-examined in the oral examination. Such Examination will be conducted only after 2 months for previous exam.

Annexure X

Thesis Submission Certificate

(To be submitted with hard bound copy of Thesis)

Certified that the thesis entitled _____ submitted by Mr. /Miss _____ Registration No. _____for the degree of M.Sc. / Ph.D. (Agriculture) in _____ of_____ Krishi Vidyapeeth, _____ has been prepared and printed accordance with the guidelines laid down by the University.

The thesis is thoroughly and critically scrutinized for the fulfillment of the following description. All the necessary corrections suggested by the external examiner has been incorporated and made in the thesis.

Sr. No.	Items	Yes / No
1	Does the thesis include the certificate from the major advisor bearing the signature of advisory committee	
2	Whether the declaration and the acknowledgement page is signed by the student	
3	Are the tables and figures enlisted and appear sequentially	
4	Are the botanical names / scientific names italicized	
5	Are the tables and figures titled appropriately.	
6	Whether all the numbered pages appear sequentially in thesis	
7	Is the text 1.5 line spaced.	
8	Are the headings and sub headings bold faced	
9	Is there space before and after each subheading	
10	Do all the references cited in the text appear in the reference list	
11	Do all the reference are written in the style and manner prescribed in the guidelines.	
12	Plagiarisms Report in appended in the thesis	
13	Research Articles / Papers are Published / Submitted for Publication	

Name and Signature of student

Chairman SAC_____

Name (.....)

Annexure XI

Report of the External Examiner (Thesis Evaluator)

Name of student : _____

Registration No. : _____

Title of thesis : _____

Detailed Report

1. Detailed comments:

   (Kindly indicate specifically that the suggestion / comment made by you while examining the thesis should be incorporated in the thesis by the scholar before viva).

2. I further state that:
   a) Is it a piece of research work characterized by discovery of facts or by a fresh approach towards interpretation of facts?

      Yes / No

   b) Does thesis reveal the research scholars' capacity for critical examination and sound judgment?

      Yes / No

   c) Is it satisfactory in point of language and presentation of matter?

      Yes / No

3. Technical Evaluation of the thesis
   a. Review of Literature
   b. Research Techniques or Planning and conduct of laboratory / plot / field experiments /surveys etc.
   c. Result and their interpretation
4. Presentation of Data
   a. Clarity of expression
   b. Tabulation and summarization
5. Language and grammar
   a. Correctness
   b. Punctuations etc.
   c. Suggested improvements

6. References :

7. Conclusion:

I recommended / do not recommend that the thesis submitted by Mr./Miss ……Registration No…… entitled …….. of the College of …… be accepted / rejected / revised for award of the degree of……in……...……..of …….Krishi Vidyapeeth, ……

Dated

Name and Signature of Examiner

(The external examiner shall send one copy of the report to The Dean of the Faculty of Concern University/ Deputy Registrar (Academics) and One copy of report along with the loose bound copy of thesis to the Associate Dean (PG) of the College along with remuneration bill)

Annexure XII

Proposal for Submission of Thesis for Notification

(To be neatly filled in or type written by the student and submitted in duplicate to the chairman SAC)

<table>
<tr><td>1.</td><td colspan="5">Full name (in block letters)</td><td></td></tr>
<tr><td>2.</td><td colspan="5">Registration No.</td><td></td></tr>
<tr><td>3.</td><td colspan="5">Discipline /Department</td><td></td></tr>
<tr><td>4.</td><td colspan="5">Degree in center of PG education</td><td></td></tr>
<tr><td>5.</td><td colspan="5">Date of submission of Draft thesis</td><td></td></tr>
<tr><td>6.</td><td colspan="5">Approved thesis title (as per ORW)</td><td></td></tr>
<tr><td rowspan="3">7.</td><td colspan="6">Total course work completed for PG degree (including additional course work if any assigned at the qualifying examination)</td></tr>
<tr><td>Credits ofMajor Courses</td><td>Credits of Minor Courses</td><td>Credits of Supporting Courses</td><td>Credits of PGS Courses</td><td>Credits of Deficiency Courses (if Any)</td><td>Total</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td>8.</td><td>Seminar</td><td>1.</td><td colspan="4"></td></tr>
<tr><td></td><td></td><td>2.</td><td colspan="4"></td></tr>
<tr><td>9.</td><td colspan="4">Cumulative Grade Point Average</td><td colspan="2"></td></tr>
<tr><td>10.</td><td colspan="4">Date of Comprehensive / Qualifying examination passed andResult of Theory and Oral Exam.</td><td colspan="2"></td></tr>
<tr><td>11.</td><td colspan="4">Date of synopsis Presentation and approved</td><td colspan="2"></td></tr>
<tr><td>12.</td><td colspan="4">Date of Thesis received from External Examiner (Attach ExternalExaminer Report)</td><td colspan="2"></td></tr>
<tr><td>13.</td><td colspan="4">Date of Open Oral Thesis Examination and Result of Examination</td><td colspan="2"></td></tr>
<tr><td>14.</td><td colspan="4">Report of Plagiarism and Level of Duplicity.</td><td colspan="2"></td></tr>
</table>

15.	Details of Research Papers Submitted through Chairman SAC	
	Title of Paper	1.
		2.
	Journal to which Submitted	
	Date of Submission	
	Date of Publication	

It is certified that the all suggestions and corrections as given by the External Examiner are incorporated in the hard copy of thesis. The final hard bound copy of thesis is prepared as per the thesis manual format.

Chairman SAC _____

Head of Department _____

Signature of the Associate Dean (PG)

(The Proposal in Duplicated along with Hard Bound and soft copy of Thesis be submitted to Dy. Registrar for Notification of Final Result within one week after the Final Thesis oral Examination).