



MAHATMA PHULE KRISHI VIDYAPEETH, RAHURI

VASANTRAO NAIK MARATHWADA KRISHI VIDYAPEETH, PARBHANI

AND

DR PANJABRAO DESHMUKH KRISHI VIDYAPEETH, AKOLA

PROSPECTUS

Admission to

Non-Professional course of

B.Sc. (Hons) (Agricultural Business Management)

For the Academic Year 2019-20

Mahatma Phule Krishi Vidyapeeth, Rahuri-413 722

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ADMISSION PROSPECTUS 2019-20

ADMISSION FOR B.Sc. (Hons) (Agricultural Business Management) IN KRISHI VIDYAPEETH of MAHARASHTRA STATE

1. INTRODUCTION :

- 1.1 As per the decision No. 05/98/2019 taken in 98th meeting of Agriculture Council the procedure for non-professional degree courses is being followed.
- 1.2 As per the Government Resolution, Department of Agriculture, Dairy development, Animal Husbandry and Fisheries No. मकृवि २०१० / प्र.क्र. १५५ / ७ अ, दि.२०/१०/२०११ (**Appendix 'A'**) the Government of Maharashtra has been finalized the strategy of **reservation of seats for the degree** courses offered by Agricultural universities procedure for the distribution of social reservations and the admission procedure.
- 1.3 The responsibility of Online Admission Process has been bestowed upon Kalp Technologies Pvt. Ltd. ('KTPL'), Pune.

1.4 JURISDICTION OF UNIVERSITIES :

| Sr. No. | Name of the Agricultural University | Districts |
|---------|---|---|
| 1 | Mahatma Phule Krishi Vidyapeeth, Rahuri Dist.Ahmednagar [MPKV Rahuri] | Ahmednagar, Nasik, Dhule, Nandurbar, Jalgaon, Pune, Solapur, Satara, Sangli and Kolhapur. |
| 2 | Dr.Panjabrao Deshmukh Krishi Vidyapeeth, Akola [Dr.PDKV Akola] | Akola, Amravati, Yavatmal, Washim, Buldana, Wardha, Nagpur, Bhandara, Gondia, Gadchiroli and Chandrapur. |
| 3 | Vasantrao Naik Marathwada Krishi Vidyapeeth, Parbhani [VNMKV Parbhani] | Parbhani, Hingoli, Nanded, Latur, Osmanabad, Beed, Jalna and Aurangabad. |

1.5 Definitions:

1.5.1 Agriculture University Quota ['U' Quota]

The candidates who possess the Domicile Certificate of Maharashtra. If doesn't have domicile, the candidates with Maharashtra State as their birth place in Maharashtra mentioned on their College / School Leaving Certificates or Birth Certificate issued by competent authority of Maharashtra State and those who have passed the Higher Secondary School Certificate examination conducted in the respective jurisdiction of the Agricultural University of Maharashtra, seats reserved for such candidates shall be referred to as '**Agriculture University Quota**' [**'U' Quota**].

1.5.2 Maharashtra Quota ['M' Quota]

The candidates who possess the Domicile Certificate of Maharashtra. If doesn't have domicile, the candidates with Maharashtra State as their birth place in Maharashtra mentioned on their College / School Leaving Certificates or Birth Certificate issued by competent authority of Maharashtra, seats reserved for such candidates shall be referred to as '**Maharashtra Quota**' [**'M' Quota**]. Therefore, Candidates under the University Quota [**'U' Quota**] are also eligible for Maharashtra Quota [**'M' Quota**].

1.5.3 Other State Candidate ['O.S.']

The candidate or their parents who are not staying in Maharashtra for at least three years in the period of past consecutive 10 years, and if a person has a Domicile Certificate from some other State of the country other than Maharashtra, then such candidates shall be referred to as Candidate from Other State. Such candidates are eligible for taking admission in management quota only.

1.5.4 Spot admission –

After the planned online admission round are done; the vacant seats are filled through merit list candidates as per rules. Merit list is prepared for such candidates who are physically present in respective college. This admission process shall be conducted by considering eligibility, reservation and merit of candidate and not considering the preferences given by them.

1.5.5 “Application Form” means prescribed form filled up online by the Candidate for admission.

1.5.6 “Qualifying Examination” means examinations on the basis of which a candidate

becomes eligible for admission or its equivalent examination.

1.5.7 “Online Admission Allotment Round” means the process of allotment of admission to candidate under CAP on the basis of candidate merit, reservation and preference (Option).

2. DETAILS OF INSTITUTIONS AND DEGREE COURSES :

The degree courses are full time courses and medium of instruction for teaching and examination shall be English.

2.1 DEGREE COURSES AND ELIGIBILITY REQUIREMENTS

1. Age: The minimum age of the candidate should be 16 years as on last date of submission of application form.
2. Aggregate marks : Candidates must have passed the qualifying examination (12th std) securing not less than 50% marks for General category (Open) and 40% marks in aggregate for reserved categories (SC/ST/VJa/NTb/NTc/NTd/OBC/SBC/ SEBC).
3. **Degree Courses, Duration, Credit Load And Qualifying examination :**

| Sr. No. | Degree course | Duration | Credit Load | Qualifying examination |
|----------------|--|---------------------------|--------------------|---|
| 1 | B.Sc. (Honours) (Agri. Business Management) | 4 Years (8 Semesters) | 179 | 1. XII Std. (Science) passed in 10+2 pattern from Maharashtra State Board of Higher Secondary Education or an equivalent Examination, with PCM or PCMB or PCB* or Inter (Agriculture) and English 2. Those who have not offered Biology, Mathematics shall have to complete deficiency courses as prescribed by respective University. 3. Common Entrance Examination i.e. MHT-CET/JEE/NEET/AIEEE-UG organized by competent authority during year 2019-20 in PCM or PCB subject on the basis of percentage or percentile. |

(P- Physics, C- Chemistry, M- Mathematics B- Biology)

Note-

- (1) Those who have not offered Mathematics, Biology as one of the subjects at XII Std. (Science) shall have to complete 2 additional credits in Mathematics, Biology

respectively as deficiency courses which will not be considered, while calculating the C.G.P.A.

- (2) Candidates from outside of Maharashtra State who have passed qualifying examination of XII Std. (Science) or equivalent with Botany and Zoology instead of Biology are also eligible.
- (3) The candidates acquiring diploma in Agriculture Science of Rural Institute Amravati or Wardha under the jurisdiction of Dr.PDKV, Akola are qualified for degree courses where eligibility of Physics, Chemistry and Biology subjects is mandatory i.e. B.Sc.(Honors) Agri. Business Management in all SAU's.
- (4) 'M' quota 30% and 'U' quota 70% is applicable for admission process. Candidates from Dapoli jurisdiction will be under M quota whereas, other state candidates will be under Management quota only.
- (5) The changes will be made in admission eligibility as per government resolution issued time to time.

2.2 UNDERGRADUATE NON-GRANT (ON PERMANENT BASIS) COLLEGEWISE INTAKE CAPACITY WITH OTHER DETAILS :

| Sr. No. | Degree Course | Name & Address of College | College Code | Grade | Name of University | Intake Capacity | Name of the Nodal Officer | Telephone / Fax | Hostel Facility | |
|---------|--|--|--------------|-------------|--------------------|-----------------|---------------------------|--------------------------|-----------------|---------------|
| | | | | | | | | | Male | Female |
| 1 | B. Sc. (Honours) (Agri. Business Management) | 1. Dr. D.Y. Patil College of Agriculture Business Management, Akurdi, Pune -411 044. dypabm@gmail.com | 18197 | C (2016-17) | MPKV | 80 | Dr. M.D. Jagtap | 020-27655059, 9890839850 | Yes (Limited) | Yes (Limited) |
| | | 2. College of Agriculture Business Management, Narayangaon, Tal. Junnar Dist. Pune 410 504. abm_narayangaon@yahoo.com | 18198 | B (2016-17) | MPKV | 80 | Dr. M. B. Bhujbal | 02132-245011 9766692514 | Yes (Limited) | Yes (Limited) |
| | | 3. Rajarshi Chhatrapati Shahu Maharaj College of Agriculture Business Management, Willingdon College Compound, Vishrambagh, Sangli.416 415 rsmcabm2009@gmail.com | 18209 | D (2015-16) | MPKV | 40 | Dr. A.N. Borkar | 0233-2601147 | Yes (Limited) | Yes (Limited) |
| | | 4. College of Agriculture Business Management, Chandanapuri Ghat, Gunjalwadi, Tal. Sangamner, Dist. Ahmednagar. 422 605 abm_gunjkalwadi@rediffmail.com | 18264 | C (2015-16) | MPKV | 40 | Shri. B. E. Randhe | 02425-206309 9763234749 | Yes (Limited) | Yes (Limited) |
| | | 5. College of Agriculture Business Management, Loni Tal. Rahata Dist. Ahmednagar 413 713. pravara.cabm@pravara.in | 18275 | B (2016-17) | MPKV | 40 | Prof.R.B. Umbarkar | 02422-272797 7588557913 | Yes (Limited) | Yes (Limited) |
| | | 6. KKW College of Agriculture Business Management, Saraswatinagar, Mumbai-Agra Road, Panchawati, Nasik-03. principal_abm@kkwagh.edu.in | 18276 | C | MPKV | 40 | Dr. P. P. Jagtap | 0253-2303311 9975765701 | Yes (Limited) | Yes (Limited) |

| Sr. No. | Degree Course | Name & Address of College | College Code | Grade | Name of University | Intake Capacity | Name of the Nodal Officer | Telephone / Fax | Hostel Facility | |
|---------|---------------|---|--------------|--------------------|--------------------|-----------------|---------------------------|--|-----------------|---------------|
| | | | | | | | | | Male | Female |
| | | 7. College of Agriculture Business Management, At. Post. Wadala, Tal. Uttar Solapur Dist. Solapur 413 222. lcabmwadala@gmail.com | 18277 | Start from 2014-15 | MPKV | 40 | Dr. Ranjeet Patil | 0217-2735521 8275948034 | Yes (Limited) | Yes (Limited) |
| | | 8. College of Agriculture Business Management, Shardanagar, Tal. Baramati, Dist. Pune 413 115. abmcolbm@gmail.com | 18278 | Start from 2014-15 | MPKV | 40 | Prof. Jaya Tiwari | 02112-255518 9422518159 | Yes (Limited) | Yes (Limited) |
| | | 9. College of Agriculture Business Management, At. Post. Paniv Tal. Malshiras, Dist. Solapur 413 113. shriramagripaniv@gmail.com | 18280 | Start from 2015-16 | MPKV | 40 | Dr. S. T. Gore | 02185-274133 8408046786 | Yes (Limited) | Yes (Limited) |
| | | 10. Vivekanand College of Agriculture Business Management, Vivekanand Nagar (Hiwra Ashram) Tal. Mehkar Dist. Buldana-443 301. | 18199 | D 2016-17 | Dr. PDKV | 40 | Shri. N. S. Badarke | 07268-264470 9921329801 | Yes (Limited) | Yes (Limited) |
| | | 11. Rajashree Shahu Maharaj College of Agriculture Business Management, At Post. Sadak Arjuni, Dist. Gondia | 18229 | Start from 2015-16 | Dr. PDKV | 40 | Shri. A. J. Dhande | 07199-23008 7507775126 | No | No |
| | | 12. College of Agriculture Business Management, Plot No. P-7, Additional MIDC, In front of Harangul Railway Station, Barshi Road, Latur-413 512. | 18200 | C (2015-16) | VNMKV | 80 | Prof. S. P. More | 02382-267342 9158138003 9422071438 | Yes (Limited) | Yes (Limited) |
| | | Total | | | | 600 | | | | |

Note:-

1. The hostel facility shall be extended on the basis of merit, reservations and such others norms as decided by the concerned University/College.
2. The students from B.Sc. (Honours) (Agri. Business Management) will complete their study in respective colleges.
3. The rights to increase or decrease the intake capacity are reserved with respective university.
4. The rights to stop admission process of any College listed above at any time are reserved with respective university.

3. INSTRUCTIONS TO CANDIDATES :

- 3.1 Before filling the online application form, the candidates should be read the prospectus and the application form carefully.
- 3.2 (i) Every applicant should fill only one application form on the website of 'KTPL' – 'maha-agriadmission.in' in 'online' manner. If a candidate submits more than one application form, the latest submitted application form shall be considered as valid.
- (ii) Do not send the copy of the application form or any other documents by Post / courier or hand delivery to anyone including Agriculture University or M/S. KTPL, Pune.
- (iii) After filling the application form on the website, the candidate should scan his / her signature, his / her passport-sized photograph and original copies of all the necessary documents and upload them on the website. If a document is scanned in the authorized centers of M/S. KTPL, Pune then a fee of Rs. 5/- will be charged for it. A list of such authorized centers is available on the website - 'maha-agriadmission.in'.
- (iv) The application form fees for the candidates from the Open category and all the candidates from other than Maharashtra State shall be Rs. 800/- whereas for candidates from the reserved categories of Maharashtra shall be Rs. 600/-. The said fees shall be paid through Net banking, RTGS, NEFT, Debit Card or Credit Card. Once the application form is filled, the facility of paying such a fee is made available on the website. The said fees are non-refundable.
- (v) Candidates desirous of seeking admission through management quota are also required to fill and submit their online application with uploading relevant document through maha-agriadmission.in. After publishing final merit list candidates should submit their application in Concern College. Institute Directors/ Principals will give admission to such candidate through management quota as per the merit.
- (vi) HSSC (XII-Std.Science) Mark Sheet/Statement of Marks(if percentage obtained is not mentioned in 12th Std (Science) mark sheet, then signed letter from Principle of concern college mentioning percentage in mark sheet).

- (vii) SSC (Xth -Std.) Mark Sheet/Statement of Marks (if percentage obtained is not mentioned in 10th Std mark sheet, then signed letter from Principle of concern college mentioning percentage in mark sheet).

3.3 The candidates should scan the following original documents and upload it through their Log-in on web site.

- (a) **Mark sheet /Grade card of qualifying examination.**
- (b) (i) Common Entrance Examination i.e.MHT-CET/ JEE/NEET/AIEEE-UG organized by competent authority during year 2019-20 in PCM or PCB subject percentage/ percentile marksheet. **School / College (Last attended) Leaving** or if the candidate has been admitted into some other course then **Bonafide Certificate** from that particular college.
- (ii) The candidate admitted in last academic year in any Agricultural University in Maharashtra if again applies to seek the admission for the current academic year for the First Year Degree Course then the **'Bonafide Certificate' issued from the last attended respective College/Institute** will be considered.
- (iii) If the candidates from other States (out of Maharashtra) are unable to provide the College Leaving Certificate then in such a case provide the Migration Certificate from that particular college.
- (iv) **If such a candidate is given admission then it shall be necessary for him / her to submit the College Leaving Certificate within three months. If the said certificate is not submitted within the stipulated period then his / her provisional admission is liable to get cancelled.**
- (v) **Last attended College / School leaving Certificates in case of Candidate passed 12th std. through form No.17.**
- (c) (i) Domicile Certificate of the candidate issued by competent authority from Maharashtra State or College / School Leaving Certificate or Birth Certificate issued by competent authority of Maharashtra State mentioning the birth place from Maharashtra State.
- (ii) Domicile Certificate of the candidate from other State issued by competent authority of their respective State.
- (d) (i) **7/12 extract/Khasara (Village form of Record of Rights) for the year 2017-18 or 2018-19** issued by the Talathi/Patwari showing that the agricultural land is in his/her name or in the name of parents/grand parents.
- (ii) In case parents are not alive, the 7/12 extract should be in the name of family head and **the candidate should have an Affidavit of family head on Stamp Paper of Rs.100/- (Hundred only) of the agricultural land holder stating that the applicant has legitimate share in the agricultural land.**
- (iii) In case the extract is not in Marathi/Hindi or English, **a certified true translation shall be uploaded.**

- (iv) In case of the mother of an applicant submits an Affidavit of her father on Stamp Paper of Rs.100/- (Hundred only) stating that ancestral land exist in her name and upload copy of 7/12 extract thereof, the weightage of 12 points will be admissible.
- (v) **The applicants are advised to keep sufficient photo copies of 7/12 extract / khasara with them at the time of admission.**
- (vi) The applicant is mandatory to file an affidavit in case his/her surname appearing on mark sheet and certificate of 12th std. is different than its mention on 7/12 extract/khasara.
- (e) **Landless Agricultural Labourer Certificate issued by the Tahsildar/Naib Tahsildar stating that the principal means of livelihood of the parent is manual labour on agricultural land (This certificate should not be in the name of applicant).** ‘Agriculturist’ (AG) category will not be given to Landless Agricultural Labourer. Proforma of this certificate is at **Appendix ‘B’** of the Prospectus.
- (f) (i) **Certificate of Agriculturist issued by the Tehsildar or Naib Tehsildar for the year 2017-18 or 2018-19.** The format of this certificate has been attached in **Appendix ‘C’**. It is necessary to mention in the certificate that the candidate or his / her parents or grandmother / grandfather (father’s parents) are farmland owners or farmers (those cultivating the land) and the main source of income for that family is the income generated from cultivating this land or certificate issued by **the Tehsildar or Naib Tehsildar in the prescribed format available with them.**
- (g) Caste Certificate issued by competent authority in the state.
- (h) With reference to the order given by Hon’ble Supreme court Civil appeal No. 11234-48/2017, candidates from SC, ST, VJ(a), NT(b), NT(c), NT(d), Other backward class (OBC) and Special Backward Category (SBC) should provide **Caste validity certificate.** .
- (i) VJ(a), NT(b), NT(c), NT(d), Other backward class (OBC) and Special Backward Category (SBC) should provide **‘Non-Creamy Layer’ Certificate** issued by a competent authority on **1 April, 2019** or issued after that date or valid till the day the application is submitted.

(Important Notice to candidates with regards to above Point No. h & i : -

- (j) Certificate of **‘Project Affected Person’** by the **District Resettlement Officer** or an officer authorized by the Government of Maharashtra (if authorized then with the letter about the authorization from a competent authority) stating that the candidate / candidate’s parents’/grand parents’ is project-affected and the farmland of their parents or grandfather has been acquired by Agricultural Universities / Irrigation / Electricity / Defence Projects of Maharashtra. **It is necessary that the name of the person who should get the benefits of the concessions should be clearly mentioned on the certificate issued by the competent authority.**

- (k) **N.C.C. 'B' or 'C' / Air / Naval /Army wing Certificate** issued by the Commandant.
- (l) (i) **Certificate of Games/Sports/Debate / Essay/ Elocution issued by the District Sports Officer** that the applicant has represented the Institute at XIth and / or XIIth Std. in District, State, National, International level tournaments.
- (ii) **Certificate signed jointly by the District Sports Officer and District Collector** and issued on behalf of the 'School Game Federation of India (SGFI)' in case of students of Navodaya Vidyalaya.
- Note:** If found that the mark sheet of 12th Std. is inclusive of sports marks, in that case to avoid the additional benefits of weightage/marks, the **uploaded certificate of such sport** will not be considered.
- (iii) **Certificate issued by the Association of Sports will not be considered.**
- (m) **Certificate of 'Freedom Fighter' signed by the Hon. Prime Minister / Chief Minister, Maharashtra State** stating that the mother / father of the applicant is a Freedom Fighter. Son / daughter of the Freedom Fighter or their son / daughter shall get the benefit of this certificate. An affidavit with on Rs. 100/- stamp paper covering the following points should be given by the freedom fighter or if the freedom fighter is no longer alive by the husband / wife of the freedom fighter.
- (1) The candidate is the son's/daughter's son/daughter of the freedom fighter.
- (2) **The freedom fighter has not availed this concession for any of his / her relatives earlier**, and after using it now, shall not do so in the future.
- If there are any doubts, complaints, difficulties regarding the above-mentioned points then refer to the prevailing government resolution in order to get clarification.
- (n) **N.S.S. Certificate issued by the Competent Authority.**
- (o) **If candidate's father is defence personnel, Defence Personnel Certificate from Zilla Sainik Board or Discharge Certificate from Commanding Officer of the regiment or Serviceman Certificate in prescribed format.**
- (p) **'No-Objection Certificate' from the Employer in case of in-service Candidate.**
- (q) If applicant's parent is an employee of **State Agricultural University** including retired, deceased employee, **Employer's Certificate issued by Controlling Officer/Head of the office.**
- (r) Candidates applying through the Physically-disabled category should submit the **Certificate of Physically Handicapped** issued by the competent authority (District Civil Surgeon or equivalent Government Hospital / Medical Board designated in behalf).
- (s) The candidate willing to take admission from orphaned category are required to submit Orphaned certificate issued from Commissioner, Women and Child Development on his/her letter head with the signature of Deputy Commissioner (Child Development), Pune/ Commissioner, Women and Child Development, Pune.

- 3.4 **The application which has been filled completely in all respects, and has been uploaded on or before the last date notified in the admission schedule, such application shall be accepted and considered for admission.**
- 3.5 (i) The **Non Resident Indian (NRI)** candidate seeking admission under **Management Quota** will have to fill the online application form on website.
(ii) Such candidate can be admitted provisionally by the College / Institute.
(iii) The eligibility of such candidate will be scrutinized and confirmed by the respective University.
- 3.6 The scanned and uploaded documents should be readable; upload the documents only after ensuring this. If the uploaded documents are not readable then they shall not be considered as valid and the responsibility of the same shall completely be with the candidate.

Upload the self declaration certificate in **Appendix ‘D’** regarding authenticity of uploaded original documents.

- 3.7 **The application form shall be rejected due to any of the following discrepancies:**
- (a) If not fulfilling minimum age or minimum aggregate marks criteria.
 - (b) If the **scan copy of Domicile Certificate/School Leaving Certificate containing place of birth from Maharashtra/birth Certificate issued by the competent authority from Maharashtra is not uploaded on website.**
 - (c) If the candidate has not uploaded the **latest passport-sized photograph and own signature** on the website.
 - (d) If the **scan copy of the original Mark Sheet / Grade Card** of the qualifying examination is not uploaded on website.
 - (e) If the **scan copy of the Institute Leaving Certificate (last attended) is not uploaded.** (If the Candidate has secured admission for degree elsewhere, Bonafide Certificate of that Institute will be accepted. However, the Candidate should submit the original Leaving Certificate after securing admission within a period of three months.)
 - (f) If **‘No Objection Certificate’ of the Employer is not uploaded** by the inservice candidate.
 - (g) **If the prescribed fees is not paid.**
 - (h) **if not attached self declaration regarding authenticity in case of uploaded original copies.**
- 3.8 **If during the process of admission, it is found that marks are equal (tie criteria) then following guiding principles should be followed to decide the merit.**
- (a) Higher percentage in Higher Secondary School Certificate Examination.
 - (b) Lesser number of attempts to pass in Higher Secondary School Certificate Examination.
 - (c) Higher percentage in 10th Std.
 - (d) The candidate elder in Age.
 - (e) The Online application submitted first.

- 3.9 **Additional documents will not be accepted through courier, post, by hand after submission of application form on web site.**
- 3.10 The candidates should mention maximum options of colleges as per their priority in application form. To do so, make use of the respective college code. **Once the application form is uploaded, any changes in application form / options will not be allowed.** As candidates from other state are eligible for admission to management quota only, the preference of colleges option will not be available during online submission of application form. Such candidates should contact to management of concern institute and accordingly follow the admission procedure.
- 3.11 (i) The candidate should fill correct information in all the columns.
(ii) 'KTPL' or university shall not be responsible if there is any kind of discrepancy in the form filled by the candidate and if it negatively affects the candidate's merit.
- 3.12 After the final merit list is announced, admission shall be given taking into account the available seats, secured marks, applicable reservations and options given by the aspirants.
- 3.13 Preference(s) furnished by the candidate in the application form shall be first considered for **allocation of seat under 'M' Quota at the State Level and subsequently for admission from 'U' Quota i.e. University Level Quota.**
- 3.14 The list of selected candidates for admission from 'M' quota and 'U' quota will be available on the web sites **maha-agriadmission.in** on the dates mentioned in the admission schedule.
- 3.15 Important instructions for the candidates in regards to admission are given in '**Appendix E**'.
- 3.16 As per the Government Circular, Higher and Technical Education Department, No.Misc-2011/(103)/(11)/ME-3, dated 18/4/2011, while taking admission, it is necessary for the candidate to furnish cleanliness related information in **Appendix 'F'**.
- 3.17 As per the Government Resolution, Department of Agriculture, Animal Husbandry, Dairy Science and Fisheries, No. संकीर्ण-1517/प्र.क्र.185/6-A, dated 5/6/2017, the Candidate whose name had not been included in the voters list are required to submit the undertaking and fill the form No. 6, 7, 8 and 8-A at the time of admission and submit to the respective college.

4. ADMISSION PROCEDURE :

- 4.1 The candidate should read all the information about the admission process given in the prospectus carefully.
- 4.2 The admission process for the State Agricultural Universities will be conducted by 'KTPL', Pune.
- 4.3 Common Entrance Examination i.e.MHT-CET/ JEE/NEET/AIEEE-UG organized by Competent authority during year 2019-20 in PCM or PCB subject the merit of

admission will be determined by considering total percentile/ percentage marks in respective entrance examination and the other weightages.

4.4 Excluding the reserved seats for Indian Council of Agricultural Research, New Delhi and candidates from other States, the remaining seats will be filled as follows

(a) First of all, seats for the candidates from the State of Maharashtra } 30 percent seats – ‘M’ Quota.

(b) Then, such candidates who have passed the qualifying examination from schools/ colleges/institutes under the jurisdiction of respective Agricultural Universities of Maharashtra } 70 percent seats - ‘U’ Quota.

In case of non-aided Colleges except minority colleges, the allocation of seats shall be as follows:

- (a) **20% of intake capacity for Institutional Quota,**
- (b) **Out of remaining 80% seats of intake capacity,**
 - **30% for Maharashtra Quota and**
 - **70% for Agriculture University Quota.**

4.5 The candidates who have a Domicile Certificate from Maharashtra State or the candidate on whose College Leaving Certificate the place of birth has been shown as from Maharashtra State or who has a birth certificate from a competent authority of Maharashtra State, but has cleared the qualifying examination from other the State, such a candidate can be considered only for the ‘M’ Quota.

4.6 **All the admissions shall be as per merit and shall be of temporary / provisional type.**

4.7 The merit list will be published on the maha-agriadmission.in website. Candidates can view the merit list on these websites. The candidates shall not be communicated about the merit list separately through Post.

4.8 The applicants who have complaints about the merit list should present their grievance ‘online’ using their ‘Login ID’ and ‘Password’ which is received at the time of registration of admission on or before the date mentioned in the Admission Programme. If the applications for grievance from the candidates are not received in online format within the stipulated time period then his / her grievance shall not be taken into consideration.

4.9 The candidate should get the printed copy of the provisional admission allotment letter being issued on the website using his / her ‘Log in’ and ‘Password’, and he / she should be present at the college where he / she has been allotted admission, with the original copies of all the documents and enclosures, on or before the designated date; If Candidate is unable to attend allotted college physically due to serious medical reason, such candidate register their presents as per **Appendix**

- ‘G’**. otherwise, such a candidate shall be termed as absent for admission and his / her admission shall be considered as cancelled. Such a candidate shall not be eligible for the consecutive ‘online’ admission rounds, but he / she can be considered for the ‘Spot Admission’ round.
- 4.10 (a) As per the merit list, the candidate shall be given admission for the available seat on the date mentioned in the admission prospectus.
- (b) If it is found anytime after taking the admission that the candidate has taken admission by furnishing false information, such an admission shall be cancelled by the University.
- (c) If it is noticed that some University has not taken action in such a case then the Deputy Registrar (Academic), MPKV, Rahuri shall be empowered to cancel such an admission.
- (d) If it is found anytime during the admission rounds or after the admission that the admission has been given because of some technical problem in the computer system, admission of such a candidate shall be cancelled by the respective university.
- 4.11 (i) If while scrutinizing the original documents and certificates submitted during admission, it is found that the additional marks given are wrongly depicted then the admission of the candidate shall not be considered as valid by the respective college / institute.
- (ii) Dean/Associate Dean should immediately communicate about such a situation to ‘KTPL’ / Deputy Registrar (Academic), of respective university via e-mail, phone or fax.
- (iii) After ‘KTPL’ has modified the final list, the said candidate then becomes eligible for admission into a new college / institute as per the marks secured by him / her.
- 4.12 (i) If any candidate has any grievance regarding the admissions then the candidate can send a complaint while the respective admission round is going on, to the Deputy Registrar (Academic), of respective university.
- (ii) The Deputy Registrar (Academic), of respective university will be capable of taking appropriate action after immediate verification of such grievances.
- 4.13 Admission taken for various courses shall be the final ones. A candidate who has taken admission in such a way shall not be eligible for any change in the University / College / course / subject.
- 4.14 **If any candidate desires to refuse his / her admission and wishes to be considered for the next round of admissions then he / she should refuse the admission by paying Rs. 200/- online through Debit Card / Credit Card / Net Banking on the website Log-in.**
- 4.15 **If a candidate does not refuse his / her admission by paying fees of Rs. 200/- then he / she shall not be considered in the later rounds of admission other than for ‘Spot Admission Round’.**

- 4.16 Admitted candidate will not be eligible for next round. But, if candidate cancelled / refused his admission then such candidate will be eligible for other options in next online admission round except cancelled / refused option. Such admission will be cancelled during the period of refusal of admission.
- 4.17 **The refund of the Admission Cancellation Fees will be as mentioned below :**
- (i) If the student cancels his / her admission after the registration of admission and before the classes start then a minimum amount of Rs. 1,000/- shall be deducted in lieu of Admission Process Fees.
 - (ii) If the student cancels his / her admission after the registration of admission and after the classes have started then from the month the classes have started till the month when the admission was cancelled, session-based education fees and hostel charges on a per month basis (if hostel facility has been made available) for those many months shall be recovered from the respective student.
 - (iii) If a student, after getting the registration done, cancels his / her admission, which he / she has got in the admission round that was conducted after the classes had started then from the date the registration of admission was done till the month the admission was cancelled, session-based education fees and hostel charges on a per month basis (if hostel facility has been made available) for those many months shall be recovered from the respective student.
- 4.18 The information about the admission procedure, the merit list of State level ('M' Quota) and University level ('U' Quota), and the current situation of the admissions as per the admission rounds shall be available on the website - **maha-agriadmission.in** .
- 4.19 Important instructions for the Dean / Associate Dean of the college institutes regarding the admission procedure have been mentioned in '**Appendix H**'.
- 4.20 If for any reasons such as ignorance, delay, any kind of technical failure or his / her any other personal reasons, the candidate stays deprived of admission then no grievance of any kind shall be taken into consideration.

5. DETAILS ABOUT THE RESERVED SEATS:

As per the provisions made in the Indian Constitution, provisions made under the Maharashtra Agricultural Universities (Krishi Vidyapeeths) Act, 1983, and also as directed by government resolutions from time to time, specific seats have been reserved for admission in the colleges / institutions –

| Sr. No. | Reserved Category | Percentage | Sr. No | Special Reservation | Percentage |
|---------|--|------------|--------|---|------------|
| 1 | Scheduled Castes/ Nav-Budha (SC) | 13 | 8 | Children of Freedom Fighter (FF) | 2 |
| 2 | Scheduled Tribes (ST) | 07 | 9 | Handicapped Candidates (low vision, hearing impairment, locomotor disability or cerebral palsy (PH) | 3 |
| 3 | Vimukta Jati (A) (VJ-a) (14 and others) | 03 | 10 | Children of Defence Personnel / Ex-serviceman (DP) | 2 |
| 4 | Nomadic Tribes (B) (NT-b) (28 listed prior to 1990 and others) | 2.5 | 11 | Project Affected Person and their children as defined in the Maharashtra Resettlement of Project Displaced Act,1976 (PAP) | 4 |
| 5 | Nomadic Tribes (C) (NT-c) | 3.5 | 12 | Agriculturist and those children of Agriculturist who possess minimum qualification or experience in Agriculture. (AG) | 6 |
| 6 | Nomadic Tribes (D) (NT-d) (Vanjar, Vanjari, Vanjara) | 02 | 13 | Female | 30 |
| 7 | Other Backward Classes (OBC) | 19 | 14 | Orphaned children | 1 |
| | | | 15 | Socially and Educational Backward Classes (SEBC) | 12 |
| | Total | 50 | 16 | Economically Weaker Section (EWS) | 10 |

NOTE :

- (1) “Sr.no.8 to 13” are **inclusive of merit** in both Open and Reserved Categories. The reservation in “**Sr. no. 14**” will be included in the open category as per merit.
- (2) As per the procedure described in Govt. Circular, General Administrative Department No. SRV-1097/Pra. Kra. 31/98/16-A, dated 16/3/1999 as appended in **Appendix ‘I’** In parallel reservation Sr. No. 13, special women reservation quota should be assured as per the prescribed percentage of each category.
- (3) The Candidates belong to the Special Backward Class category will be consider under Other Backward Class category those candidates previously included in Other Backward Class.
- (4) The distribution of seats shall be done college-wise

The above-mentioned reservations shall be implemented as per the guiding principles given by the Government of Maharashtra from time to time. During the admission process, if a candidate is not found for any one of the reserved categories then said seat shall be filled in as per the procedure mentioned in the Government Resolution, Agriculture and Animal Husbandry, Dairy Development and Fisheries Department, No. MAD 2010/Pra. No. 155 / 7A dated 20/10/2011. The said government resolution is attached herewith as **Appendix – ‘A’**.

6. WEIGHTAGES :

The following weightages will be given to the candidates for admission to various courses offered by the University.

- | | |
|---|-------------------------|
| (1) Those who have passed Higher Secondary School Certificate Examination [under 10+2 pattern] with the following vocational / optional subjects / diploma. | <u>10 Points</u> |
| (a) <u>B.Sc. (Honours) (Agri. Business Management)</u> | |
| (i) Book keeping and Accountancy | 50 |
| (ii) Crop Production / Agriculture Science & Technology | 75 |
| (iii) Animal Science / Animal Science & Technology | 76 |
| (iv) Crop Science | B4 |
| (2) Those who hold NCC ‘B’ or ‘C’ certificate/Air/Army /Naval wings /N.S.S. for at least 240 hrs / Special Camp. | <u>2 points.</u> |
| (3) Those who participate in District, State, National, International level tournaments / competition in games and sports etc. | <u>2 points.</u> |
| (4) Those whose parents are/were the employees are on establishment of the Maharashtra Agricultural Universities and on deputation to Agricultural Universities in Maharashtra. | <u>3 points.</u> |
| (5) Certificate of Debate/Essay/ Elocution Competition of State Level Competition issued by the concerned Organization. | <u>2 points.</u> |

Maximum limit of weightage shall not be more than 20 points.

7. SYSTEM OF EDUCATION :

- The State Agricultural Universities have adopted course ‘Credit System’ under the ‘Semester Pattern’. In this system each academic year is divided into Two Terms not shorter than 20 weeks, called as ‘semester’. Subjects to be taught are divided into self contained units called Courses.
- These are taught in a semester through lectures, practicals, library reading, field work, assignments, etc.

- The choice of courses, number of credits to be taken by a student are decided in consultation with assigned counsellor, keeping in view the existing rules and the performance of the students. If the performance of a student in a particular course is not upto the mark, he may repeat the course whenever, it is offered as per the course layout.
- The candidates admitted for various degree programme will have to complete Student READY (Rural and Entrepreneurship Awareness Development Yojana) programme during VII & VIII semester as per the V Deans Committee Recommendations.
Mode of Implementation:- Experiential Learning/Hands on Training , Skill Development Training, Rural Agriculture Work Experience, In Plant Training/ Industrial attachment, Students Projects.
- Total 50% marks is compulsory for passing in theory and practical examination however, in Theory and Practical examination minimum 40% marks in each head is compulsory for the concern subject.
- The period for completion of degree course is 8 years. If the Candidates require one year extension for serious reason, in this case the academic council of University will be taken appropriate decision about extension of this period, after verifying serious reason. In this case hostel facility will not be allowed for such students.
- Academic rules and regulations updated time to time due to necessity changes. Such updated rules and regulations will be applicable to students.
- The rules recommended by the fifth Deans Committee Report of Indian Council of Agricultural Research shall be applicable to the admitted students.

8. REGISTRATION :

After verification of application form and original certificates by the Associate Dean/ Principal, candidate will be allowed to register and Student pay the fee in the office of the Associate Dean/ Principal of the concerned College.

9. MEDICAL EXAMINATION :

- Medical Examination is compulsory for all the students admitted during the first year and the same should be got done from the Civil Surgeon at the district headquarter / Medical Officer at the Rural Hospital / Primary Health Centre as directed by the University/Associate Dean before the end of first semester.

- If a student is medically unfit, the Associate Dean will inform the concerned student and his parent/guardian for rectification of the defects.
- **If a student is found medically unfit, he is liable to be discontinued from the University.** Such cases would be reported to the Registrar for taking necessary action.
- If a student fails to appear for the Medical Examination arranged by the University/Associate Dean, concerned student will have to get himself medically examined from the above medical authority at his own expenses and produce examination report within the period specified by the college authorities.
- **In case he fails to produce the medical examination report within the specified time, his result shall not be declared.**

10. STUDENT COUNSELLING :

There will be student counselling at all Colleges for helping the students in their academic as well as co-curricular activities, so as to build up personality. The counsellor will constantly be in touch with the progress of his/her student.

11. ATTENDANCE :

- Every student shall attend all lectures, practicals, library work, extension education visits, study tours and the meetings with counsellor and concerned teachers.
- **If a student fails to attend 80% of the total number of lectures, laboratory practicals or field tutorial classes in a course held and deemed to have held during a semester irrespective of his date of registration, he shall not be eligible to appear for semester end examination and shall be awarded 'F' grade.**
- Such students shall repeat the course when offered.

12. STUDY TOUR :

Study tours for Undergraduate Courses of all the Colleges are as under, subject to availability of funds.

- | | |
|-----------------|--------------------|
| (1) Second year | Maharashtra State. |
| (2) Third year | South India |
| (3) Fourth year | North India |

13. SPORTS AND ALLIED ACTIVITIES :

Facilities for sports and allied activities are available at all the Colleges.

14. HOSTEL ACCOMMODATION :

Hostel accommodation for a limited number of students is available at the hostels of the Colleges of the Universities on merit basis. Every student admitted to Constituent Colleges is not necessarily given or promised admission to the hostel attached to that College.

15. MEDALS, CASH PRIZES AND AWARDS :

The medals, awards and cash prizes are awarded to the meritorious students who top at the various Degree Examinations as per the University Regulations as approved by the Executive Council.

16. SCHOLARSHIPS AND CONCESSIONS :

As B.Sc. (Honours) (Agri. Business Management) is not declared as professional courses, the facilities available to students of professional degree i.e. Educational discount/ Scholarship/ Education fees reimbursement will not be available for students admitted to B.Sc. (Honours) (Agri. Business Management) degree course.

17. DISCIPLINE :

- (i) The cases of unfair means and the cases of misbehavior will be dealt with as per the Rules and Regulations of the University in vogue and as amended from time to time.
- (ii) **In accordance with the provisions made under University Statutes, 1990, a student while studying in the College if allegedly found involving in the activities like ragging, bulleying or kidnapping and any other act of indiscipline shall immediately be suspended from the College as well as the Hostel without any notice by the Principal/ Associate Dean of the College and liable to be expelled from the College by the Vice-Chancellor on the detailed report of the Director of Instruction of the University, as per the instructions of the Dy. Director General (Education), ICAR, New Delhi vide letter No. 6(29)/2007-A. and P., dt. 18/1/2008 regarding the directives issued by the Hon'ble Supreme Court of India on Special Leave to appeal (C) [24295 & 24296-99 of 2004] vide judgment dt. 10/12/2007 and also vide letter No.AGU-2009/pr.a.kra.58/7-A, Dt.06/05/2009 from Dept.of Agriculture, Animal Husbandry, Dairy Development and Fisheries, Mantralaya, Mumbai.**
- (iii) Student shall abide by the rules & regulations enforced and approved by the State Council.

- (iv) Any kind of indiscipline and misbehavior amounting to ragging activities is an offence punishable under the provisions of Anti Ragging Act,1999.
- (v) Anti Ragging Act : In case of ragging, for 24 X 7 Anti Ragging help line contact toll free No. 1800-180-5522, Email:helpline@antiragging.net and web site : 'http://www.ugc.ac.in'.
- (vi) Each student and his parent / guardian shall have to furnish an undertaking in **Appendix 'J'** to follow scrupulously the provisions of **Anti Ragging Act, 1999** and ensure that absolute discipline is maintained in the premises of educational Institute, Hostel campus and University campus etc.

18. FEES ₹:

Fees payable by the students for undergraduate programmes. (In Rupees)

| Sr. No. | Item | Bachelor's degree | |
|---------|---|--------------------|---------|
| | | I Term | II Term |
| | A) College fees. | | |
| 1 | Tuition for Non- Granted College | 22500 * | 22500 * |
| 2 | Registration fee | 400 | 400 |
| 3 | Eligibility Fee # | 400 800 ⊗ | -- |
| 4 | College caution money | 2000© | -- |
| 5 | Library fees | 800 | 800 |
| 6 | Subscription towards Students Council Activities | | |
| | i) Sports, Gymkhana and allied activities. | 1000 | 1000 |
| | ii) Co-operative Society (Share + Membership fee) | 200 # | -- |
| | iii) Annual Prize Distribution Function | 400 | -- |
| | iv) College magazine | 400 | -- |
| | v) Ashwamedh Sport Fee | 50 | -- |
| 7 | University Medical Examination Fee. | 200 | -- |
| 8 | Identity Card | 100 # | -- |
| 9 | Student's Aid Fund | 200 # | -- |
| 10 | Grade Card | 200 | 200 |
| 11 | Examination Fee | 3200 | - |
| 12 | Students safety insurance premium. | 100 | -- |
| | Total (A) | 32150 + (400 ⊗) | 24900 |
| | (B) Hostel | | |
| 1 | Hostel Caution money | 3000© | -- |
| 2 | Maintenance charges | 3000 | 3000 |

| Sr. No. | Item | Bachelor's degree | |
|---------|---------------------|--------------------|---------|
| | | I Term | II Term |
| 3 | Electricity Charges | 3000 | 3000 |
| 4 | Mess deposit. | 2000© | -- |
| | Total (B) | 11000 | 6000 |
| | Grand Total (A+B) | 43150+ [400 ⊗] | 30900 |

¥ The Fees mentioned under this Clause is liable for change with the approval of the State Council.

Note:- The tuition fees for Non-grant Colleges admitted under 'Management Quota.'

| Faculty | Management Quota |
|---|--------------------------------|
| B.Sc. (Honours) (Agri. Business Management) | Maximum Rs.1,05,000/- per year |

- ⊗ The fees will be collected from students who passed qualifying examination from out of Maharashtra State.
- * Tuition fee for B.Sc. (Honours) (Agri. Business Management) for Non-Granted Colleges.
- © The fees are refundable whenever the student leaves the College/Hostel.
- # The fees are charged only once during the student's stay at the college. These fees are not charged from the student's undergoing RAWE / RHWE / RFWWE / Summer placement/in plant training programme.

Note:-

1. Fees for Grade Card/Examination are to be deposited to the respective University.
2. Transcripts fees will be collected at the time of registration of VIII Semester and to be deposited to the respective University..
3. If the Candidate failed in some subject, the Candidate will have to pay examination fee for respective subject only instead of full annual examination fee.

19. ADMISSION PROGRAMME :

Calender for admission for the year 2019-20

| Sr.No. | Programme | Date |
|------------|---|--|
| 1. | Starting date of Admission Process. | 26/07/2019 |
| 2. | Last date of submitting the application form and along with that uploading the scanned copies of the necessary documents | 03/08/2019 |
| 3. | Display of PROVISIONAL MERIT LIST on maha-agriadmission.in web sites | 06/08/2019 (After Evening) |
| 4. | Date of receipt of Online grievances. | 07/08/2019 to 09/08/2019 |
| 5. | Display of FINAL MERIT LIST on maha-agriadmission.in web sites | 12/08/2019 |
| 6. | (i) Display of First Round allotment list | 14/08/2019 (After Evening) |
| | (ii) Last date of reporting | 16/08/2019 to 17/08/2019 (up to 5.30 pm) |
| 7. | (i) Display of Second Round allotment list | 20/08/2019 (After Evening) |
| | (ii) Last date of reporting | 21/08/2019 to 22/08/2019 (up to 5.30 pm) |
| 8. | (i) Display of Third Round allotment list (with conversion) | 26/08/2019 (After evening) |
| | (ii) Last date of reporting | 27/08/2019 to 28/08/2019 (up to 5.30 pm) |
| 9. | Management Quota Admissions | 31/08/2019 to 01/09/2019 (up to 5.30 pm) |
| 10. | Display of Vacancy positions for Spot Round | 04/09/2019 |
| 11. | Spot Admission Round for vacant seats (As per procedure mentioned in Appendix 'K' and at Spot Admission Process Centers only which is mentioned in Appendix 'P') | |
| | Date | Percentage |
| | 04/09/2019 | 90 % and above |
| | 05/09/2019 | 80 % and above |
| | 06/09/2019 | 65 % and above |
| 07/09/2019 | All eligible Candidates With Conversion) | |
| | | 05/09/2019 to 08/09/2019 |
| 12. | Commencement of classes | 10/09/2019 |

NOTE-

(1) During the period of admission round Admission process will be continued even on Sundays and Government holidays.

- (2) The concerned College shall obtain final approval for the admitted candidates under the Management Quota from the concerned University under intimation to Deputy Registrar (Academic), MPKV, Rahuri within ten days of final admission day.
- (3) NRI Candidate's name should be included in merit list. Otherwise they will not be eligible for the admission.
- (4) **No call letters will be sent to the candidates** as the admission programme is notified as above.

The Prospectus contains only the gist of the Admission Rules and also of Academic Regulations for different degree programme. For more details, the Rules and Regulations shall be referred to.

20. The Website maha-agriadmission.in shall be active from 26nd July, 2019.

Registrar
MPKV, Rahuri, Dr.PDKV, Akola and VNMKV, Parbhani

LIST OF DOCUMENTS TO CHECKED FOR THE ADMISSION

| Sr. No. | Details of Certificate / Documents | Yes (✓) / No (×) |
|---------|--|------------------|
| 1. | (i) Domicile Certificate issued by the Competent Authority from Maharashtra / School Leaving Certificate containing place of birth from Maharashtra / birth Certificate issued by the competent authority from Maharashtra. | |
| | (ii) For Other State candidates, Domicile Certificate / Residential Certificate / Residence and date of birth Certificate issued from the competent authority. | |
| 2. | HSSC [XII- Std.] Mark Sheet / Statement of Marks | |
| 3. | SSC (X) Std. Mark sheet / Statement of marks | |
| 4. | (i) College Leaving/Transfer Certificate (last attended)/ Bonafide certificate of the college where admission has already been taken. | |
| | (ii) The candidate admitted in last academic year in any Agricultural University in Maharashtra if again applies to seek the admission for the current academic year for the first year degree course, then the Bonafide Certificate issued from the last attended respective College/Institute will be considered. | |
| 5. | Caste Certificate issued by competent Authority designated in the State. | |
| 6. | Caste validity certificate for candidates belonging to SC, ST, VJ(a), NT (b), NT(c), ND(d), Other Backward classes (OBC) and Special backward Classes (SBC). . | |
| 7. | Non Creamy Layer Certificate issued on or after 1st April 2019 or valid upto the date of submission of application form by the Competent Authority. | |
| 8. | (A) Whether the ‘Certificate of the Freedom Fighter’ issued in favour of parents / Grand parents of the Candidate is issued under the signature of the Hon. Prime Minister / Chief Minister, Maharashtra State. | |
| | (B) If yes, whether an Affidavit of the Freedom Fighter and if the Freedom Fighter is not alive then his/her wife/husband on the Stamp Paper of Rs.100/- has been enclosed? | |
| | (C) If yes, whether the following points have been mentioned in it? | |
| | (1) The candidate is son/daughter of the Freedom Fighter or son/daughter of son/daughter of the Freedom Fighter. | |
| | (2) The Freedom Fighter has not used this concession for any relative here before. | |
| | (3) The Freedom Fighter shall not use the concession for any relative hereafter, if the benefit is availed at this time. | |
| 9. | ‘Certificate of Defense Personnel (DP)’ issued by the Zilla Sainik Welfare Officer/ Discharge Certificate issued by the Officer Commanding the Regiment or Serviceman | |

| Sr. No. | Details of Certificate / Documents | Yes (✓) / No (×) |
|---------|--|------------------|
| | Certificate issued by the Competent Authority. | |
| 10. | <p>‘Certificate of Physically Handicapped (PH)’ issued by District Civil Surgeon or equivalent Government hospital/ Medical board.</p> <p>[The percentage of disability shall not be less than 40% in case of candidate seeking reservation for physically handicapped category.]</p> | |
| 11. | <p>‘Certificate of Project Affected Person (PAP)’ issued by District Resettlement Officer OR the competent officer, empowered (with letter of competent officer if empowered) of Government of Maharashtra in the prescribed form that his/her parents’/grand parents’ land has been acquired by the Government for Agricultural University/ Irrigation/ Power/ Defence Project having the name of beneficiary.</p> | |
| 12. | <p>‘Certificate of Agriculturist (AG)’ for the year 2017-18 or 2018-19 issued by the Tahsildar/ Naib Tahsildar OR issue in the format available with Tahasildar / Naib Tahasildar showing that the applicant or his/her parents or grand parents (Paternal) is/ are owner or tenant, holds agricultural land and whose main source of income is derived from personal cultivation of land.</p> | |
| 13. | <p>(i) Village form 7/12 extract / Khasara for the year 2017-18 or 2018-19 issued by the Talathi / Patwari showing that the land is in his/her name or in the name of parents/ grand parents.</p> <p>(ii) In case parents are not alive, the 7/12 extract should be in the name of family head and the candidate should have an Affidavit of family head on Stamp Paper of Rs.100/- (Hundred only) of the agricultural land holder stating that the applicant has legitimate share in the agricultural land.</p> <p>(iii) In case the extract is not in Marathi/Hindi or English, a certified translation should be submitted.</p> <p>(iv) Affidavit submitted by the mother of the Candidate of her father on stamp paper of Rs.100/- (Hundred only) stating ancestral land in her name along with 7/12 extract thereof.</p> | |
| 14. | <p>‘Certificate of Landless Agricultural Labour’ issued by the Tahsildar/ Naib Tahsildar stating that the principal means of livelihood of the parent is manual labour on agricultural land. (This certificate should not be in the name of applicant.) However, “Agriculturist” (AG) category will not be given to Landless Agricultural Labour.</p> | |
| 15. | <p>‘NCC ‘B’ or ‘C’ Certificate’ (Air/ Naval/ Army wing) issued by the Commandant (Passed during XI or XII Standard).</p> | |
| 16. | <p>Certificate of participation in Sports/ Games issued by the District Sports Officer that the applicant has participated the College at XI and / or XII Std. in International, National, State, District competition.</p> | |
| 17. | <p>‘NSS Certificate’ (for atleast 240 hours / special camp) issued by the competent authority in respect of Jr. College or Student’s Welfare Officer or</p> | |

| Sr. No. | Details of Certificate / Documents | Yes (✓) / No (×) |
|---------|---|------------------|
| | Programme coordinator for admission to under graduate courses. | |
| 18. | 'Employers Certificate' being of Ward of Agricultural University employee. | |
| 19. | Certificate of Debate / Essay/ Elocution issued by the District Sports Officer that the applicant has represented the Institute at XIth and / or XIIth Std. in District, State, National, International level tournaments. | |
| 20. | 'No objection Certificate' from employer if employed. | |
| 21. | Undertaking in 'Appendix F' regarding cleanliness habits | |
| 22. | Self-Declaration letter in the prescribed format (Appendix 'D') confirming the authenticity of the uploaded original copies. | |
| 23. | As per Government Resolution Women and Child Development Department No. Amuja2011/Pra.kra.212/ka-3, dated 02/04/2018 the certificate of orphan child issued by Commissioner, Women and Child Development, Pune on their letter head. | |

APPENDIX 'B'

PROFORMA FOR CERTIFICATE OF BEING A LANDLESS AGRICULTURAL LABOURER

(To be signed by an officer not below the rank of Naib Tahsildar)

This is to certify that Shri / Smt. _____ (Name of father / mother of candidate) is the of _____ Village _____ Tahsil _____ District is father / mother of _____ (Name of Candidate) **and he/she does not hold agricultural land.**

His/Her principal means of livelihood is manual labour on agriculture land of _____ (owner of land) of Village _____ Tah. _____ Dist. _____ ..

Place : _____ Date : _____ SEAL _____ Signature : _____ Name: _____ Designation : _____

NOTE : This certificate should not be in the name of the Candidate.

APPENDIX 'C'

PROFORMA FOR CERTIFICATE OF BEING AN AGRICULTURIST

(To be signed by an Officer not below the rank of Naib Tahsildar)

This is to certify that Shri / Smt. _____ (Name of land holder) is father / mother, grandfather / grandmother (Paternal side) of Shri / Miss _____ (Name of candidate) of _____ Village _____ Tahsil _____ District holds _____ hectare of land in the capacity as owner and the area of the land held by him/her does not exceed the economic holding as defined in as per the provision in Section _____ of _____ Act* of 19_____. Further certified that his/her main source of income is derived from cultivation of land held by him/her.

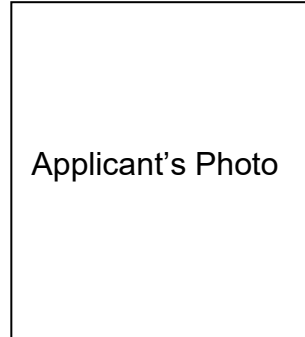
Place : _____ Date : _____ SEAL _____ Signature : _____ Name: _____ Designation : _____

NOTE :

- (1) * Mentioned full name of concern Act here.
- (2) The sign and seal should be of authorized certifying officer.
- (3) 'Agriculturist' means a person who owns agricultural land, the area of which does not exceed the economic holding as defined in the Tenancy and Agricultural Land Act of the Revenue Region he/she belongs to.
- (4) In case candidate himself holds land, his name will appear as landholder.

APPENDIX 'D'

'Self-Declaration related to uploaded Original documents'



I Son / Daughter of
aged, Occupation resident of
with Aadhar Card No. (If Available)..... hereby declare that the
originals of documents uploaded on website are factual. I fully understand the
consequences of giving false information. If the information is found to be false, I
shall be liable for prosecution and punishment under Indian Penal Code and / or any
other law applicable thereto.

Place :

Applicant's Signature

Date :

Applicant's Name :

APPENDIX 'E'

'Important Instructions to Candidates '

- (1) Before filling up the application form candidate shall check the '**Application Flow Chart**' of admission process available on maha-agriadmission.in website.
- (2) Online application form should be filled carefully on the basis of original documents. Admission allotment will be cancelled if variation in information were noticed.
- (3) Understand properly the admission schedule given at Point No. 19 in the prospectus.
- (4) Candidate is required to fill up personal and academic information in the online application form which is available on websites maha-agriadmission.in
- (5) After filling the application form on the website, the candidate should scan his / her signature, his / her passport-sized photograph and original copies of all the necessary documents and upload them on the website. If a document is scanned in the authorized centre of M/S. KTPL, Pune then a fee of Rs.5/- will be charged for it. A list of such authorized center's is available on the website - '**maha-agriadmission.in**'.
- (6) The scanned and uploaded documents should be readable; upload the documents only after ensuring this. If the uploaded documents are not readable then they shall not be considered as valid and the responsibility of the same shall completely be with the candidate.
- (7) The Candidate should scan and upload Passport size photograph on online application form.
- (8) Press the submit button after confirming the information in the application form is correct, the original documents are uploaded and admission fee is paid. The candidate should take note that, once the application form is submitted, no changes and corrections will be made in the application form.
- (9) (a) After publication of the 'Provisional Merit List', every candidate shall check online and confirm whether his/her Name, Category, Marks, Weightages etc. are correct or otherwise.
(b) In case of any discrepancies, the candidate shall send the required certificates /scanned copy as proof within the prescribed time limit by using his/her 'Log in ID' & 'Password'.
- (10) (a) Every candidate shall peruse the 'Admission List' on the dates as per the time table of admission.
(b) **The candidate whose name appears in the Allotment List' shall collect the 'Provisional Allotment Letter' through his/her log in.**
- (11) The candidate who has allotted college & has desire to confirm their admission such candidate will have to follow procedure given in this prospectus at point No 4.13 to secure admission.
- (12) After completion of all online admission rounds, candidates securing allotment will have to report concern College to submit original documents and pay fees as per predetermined time table. Candidates having fee reimbursement from government should not have to pay the fees.

- (13) If the Candidate is hospitalized and unable to attend the allotted College to take admission, personally during the scheduled time period. In such case, the Candidate shall get his/her admission in his/her absentia if the Candidate authorizes the person to take the admission. The authorized person is advised to produce provisional allotment letter, medical certificate along with all the original documents, fees and authority letter while attending the College. Prescribed format of the authority Letter is given in **Appendix 'G'**. This provision will be also applicable for candidate, who is admitted in hospital during the spot round.
- (14) (a) If the Candidate **desires to cancel his admission after registration he/she has to submit the request application addressed to the Associate Dean / Principal.**
(b) In such case, the Candidates are advised to collect the fees as per Point 4.18 given in Prospectus and all original documents from respective College/Institute.
- (15) The candidate desires to donate his/her body parts after his/her death has to fillup the body parts donation form given in **Appendix 'L'**.
- (16) As per the G.R.No. संकीर्ण-1517/प्र.क्र.185/6-A, dt.5/6/2017 the Candidate admitted to the Undergraduate courses and whose name had not been included in the voters list are required to submit the undertaking and fill in the form No. 6, 7 , 8 and 8-A at the time of admission and submit to the respective college at the time of admission.

APPENDIX 'F'

Form for filling up the information by the candidate desirous of seeking admission for Undergraduate Degree Programme regarding the habit of cleanliness and facilities available at his/her home

| | | |
|---|-------------------------------|--|
| 1 | Name | |
| 2 | Permanent Residential Address | |
| 3 | Family information | No. of family members. : No. of members utilising the W/C (Toilet) - : |
| 4 | Availability of W/C (Toilet) | Yes <input type="checkbox"/> No <input type="checkbox"/> If the W/C (Toilet) is not available give the specific reason. |
| 5 | Habit of Handwash | Before Food- Yes <input type="checkbox"/> No. <input type="checkbox"/> If yes- With Soap <input type="checkbox"/> With Water <input type="checkbox"/> Other <input type="checkbox"/> If Toilet- Yes <input type="checkbox"/> No <input type="checkbox"/> If yes- With Soap <input type="checkbox"/> With Water <input type="checkbox"/> Other <input type="checkbox"/> |
| 6 | Undertaking | I have read the appeal made by the Organisation regarding importance of W/C (Toilet) and its day to day use. I will convince all my Family Members regarding importance of W/C (Toilet) manage to construct the W/C (Toilet and manage to construct the W/C (Toilet) within a period of three months (If not available) and I promise that all my family members will use W/C (Toilet) regularly. |

Date

Signature

Appendix 'G'

AUTHORITY LETTER

I the undersigned Mr./Ms... ..
Application Form No. for Undergraduate admission process for the
year 2017-18, am in receipt of provisional allotment letter for admission
round to be scheduled from to

I would like to bring to your kind information that I am hospitalised
since in
the
..... (Name and address of hospital) and unable to attend
physically the said admission round in
the (Name of college
and address).

Therefore authorising Mr./Ms..
who is my to attend for the said allotment round who has
signed before me and having his identity proof too.

The necessary medical certificate and all other documents along-with fees I
have handed over to him.

Requested for permission and kind consideration.

Yours,

(Signature and Name of
authorised person)

(Signature and Name of the
Candidate)

To,

Associate Dean / Principal,

APPENDIX 'H'

'Important Instructions to Principals of Colleges'

- (1) The original documents regarding candidate's category, marks, Transfer Certificate /Leaving certificate etc. shall be checked thoroughly by ensuring last date of admission noted on provisional allotment letter. After confirmation of documents, they may be confirmed on website and original documents will be returned to the candidate by keeping Xerox copies of the same.
- (2) Similarly, according to information in admission form verify concerned original documents. If information found incorrect, the same will be noted college login. Accordingly, other information in admission form can also be updated.
- (3) If the Candidate fails to produce/submit required document(s) on which he gets admission, admission to such candidate will be rejected and the same will be noted on college login along with ground for rejection.
- (4) If the candidate desires to cancel his admission after registration the procedure mentioned in the prospectus at point No.4.18 shall be adopted and immediately upload the information regarding cancellation of admission through college 'log in' and by e-mail to the KTPL.
- (5) If the Candidate is hospitalized and can't move to attend the allotted College to take admission, personally during the scheduled time period. In such case admission to such candidate is allowed if the authorized person produced allotment letter of that Candidate, medical certificate along with all the necessary original documents, fees and authority letter at the time of admission. This condition will be also applicable if candidate is admitted in hospital during the spot round.
- (6) The student desires to donate his/her body parts after his/her death and if body parts donation form is given in **Appendix 'L'**. College has to mention "Donor of Body Parts" on his/her ID Card.
- (7) The Candidate whose name had not been included in the voters list, undertaking from such candidate will be taken along with Form No. 6, 7, 8 and 8-A for including their name in voter list and take action as per circular, Department of Agriculture and Animal Husbandry, Dairy Science and Fisheries No. संकीर्ण- 1517 / प्र.क्र.185 / 6-अ, dt.5/6/2017
- (8) After the completion of all online admission rounds, the candidates securing admission are need to remain present at concern college in-person along with original documents and required fees within stipulated time period given in admission schedule. During this period, original documents and required educational fees should be collected from the candidate. Receipt of collected fees should be given to the candidate. Such a fees should not be collected from the candidates which is reimbursed from government.
- (9) All colleges should update the information up to at least five months through their login after start of admission round.
- (10) Admissions under management quota should be filled from the candidates appeared in final merit list considering qualification for admission to concern course and merit from the applications received for said quota. The admissions to management quota be given on the basis of merit during period mentioned in this prospectus at point No. 19 and information of said candidates should be uploaded through college login on last date of admissions.

Appendix 'J'

Name of Institute / College: _____

Undertaking from the students as per the provisions of anti-ragging Verdict by the Hon'ble Supreme Court

I, Mr./Ms. _____ SR/Roll
No. _____ Course _____ Degree programme _____
student of _____ (college name) on this day _____
month _____ year _____ do hereby state on solemn affirmation and
undertake that-

- (1) I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above reference (available at <http://www.hbti.ac.in>); and
- (2) That I understand the meaning of 'ragging' and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- (3) I have not been found or charged for my involvement in any kind of ragging in past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future; and
- (4) I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time.**

Date:

Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

Signature of Mother/Father and or Guardian

Witness:

Appendix 'K'

Procedure for 'Spot Admission Round'

The '**Spot Admission Round**' will be implemented by following the below mentioned procedure during 05th to 08st September, 2019 in the Spot Admission Process Center for the available vacant seats due to such Candidate who have not reported / registered even after receipt of Provisional Allotment Letter.

The details regarding the category wise **last merit** and up to date category wise vacant positions available during the every earlier admission round will be displayed by **KTPL, Pune** on the website maha-agriadmission.in.

The name of candidates appeared in the **State/University merit list but not admitted during the current academic year for the any degree course are eligible for the 'Spot Admission Round'**. The eligible candidate and Spot Admission Process Center is advised to consider the following points for the '**Spot Admission Round**'.

- (1) The candidates are instructed to observe the available vacant seats displayed on the website and report personally to the Spot Admission Process Center related to concern College along with all necessary original documents and prescribed fees between **9.00 hrs to 11.30 hrs during 05 to 08 September, 2019**.
- (2) Concern colleges will have to register the names of students who report at the center between 9.00 am to 11.30 am in the online software system. KTPL, Pune will generate a merit list of these registered students by 1.30 pm for the concern center. There will be a separate merit list for each day of 'Spot Admission Process'. This merit list will be valid only for the day on which it is generated.
- (3) After considering the above **merit list of eligible candidate**, operate the admission process for the **available vacant seats**. **The Associate Dean / Principal shall note that, the seats reserved for the reserved category shall be filled in from the reserved category candidates only**. If it is noticed that the candidate from the reserved category is not available then as per guidelines given in Appendix 2 'Admission Process' in the Government Resolution of Department of Agriculture, Animal Husbandry, Dairy Development and Fisheries Department No. मकृवि-२०१०/प्र.क्र.१५५/७३, dated 20/10/2011 the available vacant seats should be filled in on Merit from the other eligible and reported candidates **on the last day of the 'Spot Admission Round' i.e. 07.09.2019 only**. However Spot Admission Process Center **must take care not to give any chance to register any grievance/complaint by the candidate from the reserved category under any circumstances that he/she did not get admission on the vacant seat reserved for that reserved category**. For reference the said Government Resolution is placed at Appendix 'A'.
- (4) After confirming the selection of the suitable candidate for admission, the admission shall be given to that Candidate and the same shall be reported '**online**' by operating the **website of KTPL, Pune**. The KTPL, Pune is responsible for creating the facility in the **log-in** of the concern college.
- (5) The Provisional admission allotment letter will be issued to Candidate from Spot Admission Process Center, if selected through the spot round.

- (6) Spot Admission Process Center must furnish the information of admitted candidate by email to the **KTPL, Pune** everyday before **17.00 hrs.**
- (7) **One representative from the College have to be present at respective Spot Admission Process Center during the spot round schedule. These representatives of Colleges will have to collect necessary documents and fees as per rule from students.**
- (8) The vacant seat(s) created due to cancellation of admission by the candidate or any other reason during spot admission round should be displayed on the website at the same time and day. However it should be made available for admission and filled only on the next day. (On the last day of spot admission round the aforesaid point is not applicable)

Appendix 'L'

'Body Parts Donation Form'

Name _____ **Mr.**
/Ms.

Application No. hereby voluntarily declared that I wish to donate my body parts after my death.

Place: _____ Signature : _____

Date : _____ Name _____

Form No. _____